



MINUTES OF THE MEETING OF THE EVENTS SUB COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 17 FEBRUARY 2026

PRESENT:

Chairperson: Councillor C Head.

Councillors: A Barrington, C Brodhurst Brown, and L Monks.

Also present: S Youngman: Clerk to the Council, and D Youngman: Events Assistant.

Not in attendance: Councillor L Bradley.

59 APOLOGIES

Apologies for absence were received from Councillors E North and S Rose.

RESOLVED: To approve the reasons for absence.

60 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

61 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None declared.

62 MINUTES OF THE MEETING HELD ON 20 JANUARY 2026

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

63 ARMTHORPE COMMUNITY THEATRE

Councillor A Barrington advised that arrangements for the cabaret evening on 14th March are ongoing, tickets are on sale, and the event will include an auction to raise funds for the group.

64 REVIEW OF EVENTS

a. Cocktail Evening

The Events Assistant advised that the event had been successful with ticket sales of £240.00 and a bar income of £538.00. Everyone who had attended had provided positive feedback and had asked for another event to be arranged. Councillor L Monks suggested that ticket prices should be increased to better reflect the level of provision being offered.

RESOLVED: To arrange another event on 17th July and tickets to be sold for £15.00.

j. Firework Event: 4th November 2026

i. First Aid Provision.

Council members were provided with a quote for the provision of first aid services at the event.

RESOLVED: To approve the quote received from St John Ambulance at a cost of £114.40 plus VAT.

ii. Security Services

Council members were provided with a quote for the provision of security services at the event.

RESOLVED: To approve the quote received from TSSL Doncaster at a cost of £600.00 plus VAT.

iii. Purchase of a gazebo

Council members were provided with six quotes for the provision of a commercial grade gazebo for the event.

RESOLVED: To purchase a 6m x 3m gazebo from UK Tents at a cost of £804.16 plus VAT.

k. Remembrance Service and Parade: 8th November 2026

No updates received.

l. Christmas Market & Christmas Light Switch on: 21st November 2026.

No updates to report.

m. Children's Christmas Party: 4th December 2026.

No updates to report.

n. Christmas Tea Events: 11th and 12th December 2026

Council members discussed the increasing costs to provide the event, and issues with non-attendance and seating arrangements.

RESOLVED: To implement a fee of £3.00 for raffle ticket which must be purchased when allocating tickets. For members of the public to be provided with a breakdown of costs to provide the event and for a spare table to be set up in the event of guests experiencing issues with being seated together.

o. Partnership Events Agreement

Council members were provided with a copy of the draft agreement to be used when hosting events in partnership with other organisations.

RESOLVED: To approve the document.

66 EVENTS ASSISTANT UPDATE

The Events Assistant requested permission to host a quiz night on 26th March, with ticket prices of £3.00 and food available from Steakaway food vendor.

RESOLVED To approve the event.



Item 7j (i)

Summary of Quotes Received

Project: Provision of a firework display on 4th November 2026

Date of Summary: 10th March 2026

Company	Description of Works	Cost
RBF Displays	18-minute display, high impact with 3 firing positions.	£4,050.00 plus VAT
	18-minute display, low noise with 5 firing positions	£3,600.00 plus VAT
	18-minute display, high impact with 5 firing positions.	£5,400.00 plus VAT
	18-minutes display, low noise with 7 firing positions	£4950.00 plus VAT
	8-minutes noise display with music and 10-minute-high impact show.	£5,995.00 plus VAT
Reaction Fireworks	18-minute-high impact display	£3,500 - £4,000 plus VAT
	18-minute-low noise, high visual impact display	£4,000 - £4,500 plus VAT
Fuse Fireworks	18-minute high impact display	£5,244.00 plus VAT
	18-minutes low noise option	£6,000.00 plus VAT



**Armthorpe Parish Council
Wednesday 4th November 2026
Bespoke display packages**

Option 1

Full on high impact show

3 firing positions

show duration 18 minutes

£4500.00 -10% discount = **£4050.00**

Option 2

Full low noise show

5 firing positions

Show duration 18 minutes

£4000.00 -10% discount = **£3600.00**

We include £10m public liability, also include a professional team to set up, fire and clear the site afterwards. All our shows are electronically fired so the show has no gaps or pauses from start to finish.

Contact: rbf.displays@gmail.com

Tel: 07931 949490

www.rainbowfireworks.co.uk

RE: Quote for Firework Display

From Scott Hillary

Date Thu 05/03/2026 11:38

To clerk@armthorpeparishcouncil.gov.uk <clerk@armthorpeparishcouncil.gov.uk>

Hi Sarah

Thank you for your email regarding the Armthorpe Parish Council Bonfire Night event on 4 November. We would be delighted to provide a quotation for the display.

Reaction Fireworks regularly delivers displays for town and parish councils, large public events and community celebrations across the North of England, and we are very familiar with the requirements of council-run Bonfire Night events.

For an **18-minute professional display**, we would recommend one of the following options:

Traditional Bonfire Night Display – High Impact

A classic Bonfire Night style display using a mixture of professional aerial shells, multi-shot cakes, comets, mines and layered sequences building to a strong finale. This style of display provides the large sky-filling bursts and excitement audiences expect from a public fireworks event.

Indicative cost: **£3,500 – £4,000 + VAT**

Low Noise Display – High Visual Impact

Low noise displays are becoming increasingly popular with councils as they help reduce disturbance to nearby residents, pets and wildlife while still providing a spectacular visual show. These displays focus on colourful sky-filling effects, sweeping fans, comets, willows and palms rather than loud report shells. When designed properly they remain highly impressive visually and still build to a strong finale.

Indicative cost: **£4,000 – £4,500 + VAT**

In recent years many councils have chosen the **low noise option**, particularly where events are held close to residential areas, as it strikes a good balance between maintaining the visual spectacle while being more considerate of the surrounding community.

Both options include:

- Professional firing team
- All fireworks and electronic firing system
- Delivery, setup and removal of equipment
- £10 million public liability insurance
- Risk assessments and firing plan
- Advice on safety distances and event layout if required

If you are able to share a site plan or brief details of the location, we would be happy to refine the proposal and recommend the most suitable display for the event.

Please feel free to come back to me with any questions and we would be delighted to assist with your Bonfire Night celebrations.

Kind regards


Scott Hillary

Fuse Fireworks Ltd - Re: 2026 Firework Event - quote attached

From Zoe

Date Tue 10/03/2026 13:07

To clerk@armthorpeparishcouncil.gov.uk <clerk@armthorpeparishcouncil.gov.uk>

 1 attachment (234 KB)

Quote - Armthorpe TC - Fireworks Night.pdf;

Apologies Sarah I felt sure I had emailed this yesterday - I wonder where that went!

Quote for the 2026 firework display attached. I have added a 3% increase to cover the rise in costs of our raw materials and transport (2025 you paid £5092)

HOWEVER we are more than happy to work with you to tailor the show to your requirements and give you the best show possible for your budget. If you prefer to keep the budget as per 2025 we can look at options without compromising the display impact

We appreciate that the Council may be looking at other quotes. Fuse has proudly worked with Armthorpe TC since 2010 and each year has provided a realistic, safe and well received display for your audience. Please remember that in addition to the display we supply -

- free soundtrack production and choreography
- digital firing system for safety and accuracy of firing
- free sound PA
- a "goodnight" sign

I hope you will take this into consideration

With regards a low noise display, this can be done but low noise material will be slightly more expensive. Also something else to consider - a few years ago Bentley Pavillion booked a low noise display (also Fleetwood TC) - afterwards the organiser's of both displays were absolutely slatted on social media and the year after the displays returned to traditional fireworks - just a thought.

Kind regards

Zoe

Fuse

m |

QUOTE



Customer	
Armthorpe Parish Council	Sarah
	Clerk to the Council

Proposal	
Event	Bonfire Night
Display	Choreographed firework display
Display Date	Wednesday 4th November 2026
Display Duration	18 minutes
Time	tbc

Display Details
To supply a high impact firework display with the firework material tightly choreographed to a soundtrack produced in-house by Fuse and agreed by the client

Display Proposal Details
<p>To supply a high impact, firework display, with the option of traditional fireworks or at an extra cost low noise material</p> <p>All fireworks will be CAT4 (professional use fireworks only) for brighter and bigger effects and more accurate timing when firing.</p> <p>The firework material will be tightly choreographed to a soundtrack produced in-house by Fuse and agreed by the client.</p> <p>Crew will be British Pyrotechnists Association qualified and led by by an experienced BPA L2 firer.</p> <p>The will arrive onsite with the fireworks and stay until the show has safely fired and is cleared away.</p> <p>The show will be fired by FireOne digital technology for split secon accuracy</p> <p>Fuse will supply the sound PA</p> <p>Fuse will supply a "GOODNIGHT" sign</p>

Budget
<p>The quoted budget is all inclusive of site visit, risk assessment and method statement production, £10m insurance costs, transport, experienced crew to manage rigging, firing, and de-rig of the display, and clean up of the immediate firing site area post show.</p> <p>Not included are any costs for clearing of firework debris in the extended fallout areas</p>



Item 7k (i)

Summary of Quotes Received

Project: Provision of road closure services on 8th November 2026

Date of Summary: 10th March 2026

Company	Description of Works	Cost
Chevron Traffic Management	Road closure management, signage and CAD plan.	£890.00 plus VAT
Vocon Traffic Management	Road closure management, signage and CAD plan.	£1,137.00 plus VAT

Date: 10th March 2026
Expires In: 30 Days
Quote Ref: ME-Q32473--0

CHEVRON TRAFFIC MANAGEMENT LTD
Ground Floor,
141-149 London Wall,
London,
EC2M 5TE
Web: www.chevrontm.com

For the Attention of: Daisy

Armthorpe Parish Council
Welfare Business Park
Armthorpe
DN3 3AG

Dear Daisy,

RE: Armthorpe Remembrance Parade, Armthorpe - Traffic Management Services

We thank you for the opportunity to provide a quotation regarding the work at the above location, and have pleasure in enclosing our quotation to undertake the traffic management.

Should the quote meet your requirements, **we will require a valid purchase order number prior to commencement of works.**

I hope that this is acceptable and look forward to your further instruction, which will receive our prompt and careful attention.

Our standard terms & conditions apply, which are attached or can be downloaded from www.chevrontm.com.

We trust this is of interest but should you require any further information, or have any queries regarding the above, please do not hesitate to contact me.

Yours sincerely
For CHEVRON TRAFFIC MANAGEMENT LTD

STEPHEN CLARK
ASSISTANT EVENTS MANAGER

Ref	Item	Qty	Hire Qty	Unit	Rate	Total
1	Admin Fee	1	1.00		£75.00	£75.00
2	Event CAD Plan	1	1.00		£75.00	£75.00
3	Event Signage - Manufacture & Hire (PER SIGN IF REQUIRED)	0	1.00		£35.00	£0.00
Wednesday 21st October 2026						
5	Event Advance Warning Signage - Manufacture & Install	1	1.00		£150.00	£150.00
Sunday 8th November 2026						
7	Event Road Closure & Diversion - Install, Maintain & Removal	1	1.00		£590.00	£590.00
PROVISIONAL TOTAL (Subject to Change) Excl. VAT						£890.00

I confirm acceptance of this quote and the applicable standard terms and conditions:
Name:
Signature:
Date:

QUOTATION



03333 448 308
info@vocon.co.uk

Armthorpe Parish Council
Armthorpe Community Centre
Welfare Park
Church street
Doncaster
DN3 3AG

Requested by: DAISY

Date
04/03/2026
Expiry
04/04/2026
Quote Number
VTMQ39224
Reference
Remembrance Day Parade

VOCON Limited
Attention: Nitish Pathak
Unit 8, Stoney Gate Road
Spondon
Derby
DE21 7RX
03333 448 308
info@vocon.co.uk

Customer Site Address

Armthorpe Parish Council, Remembrance Day Parade, Church Street, Armthorpe,

Description	Quantity	Duration (Days/Wks)	Unit Price	Disc.	UoM	VAT	Amount GBP
Special Worded Sign - Make up Charge (Design, Vinyl Cutting and Application) exc Hire - 9 ADVANCE WARNING SIGNS	4	2	£25.00	0%	Each	20%	£200.00
Advance Warning Sign Special - 1050x750, Including Plate, Q Fit Frame, 750mm Cone & Sandbag - Hire - 9 ADVANCE WARNING SIGNS	4	2	£11.50	0%	Week	20%	£92.00
Installation of Advance Warning Sign, Frame & Sandbag	1	1	£75.00	0%	Each	20%	£75.00
Fixed Rate - Fully kitted Traffic Management Vehicle c/w suitably 2No.qualified TMO's (Kit includes 2 Way Lights / Stop & Go / General Rd Narrows) - OUT OF HOURS	1	1	£770.00	0%	Day	20%	£770.00
Subtotal							£1137.00
TOTAL VAT @ 20%							£227.40
TOTAL GBP							£1364.40

Key Terms & Conditions

"Prices"; All prices shown are in GBP ex VAT, quotes are valid for 30 days. "Payment terms": 30 days from date of invoice unless other terms agreed. Vocon operate a weekly billing cycle. Aborts: "Abort Charges": Will apply where a job is booked and allocated and less than 6 hrs notice is provided 100% of Job Value will be applied, 50% abort fee if less than 12 hrs. No charge if 24 hrs notice given. "Week" shall be seven consecutive days. "Working Day"; means Monday to Friday inclusive excluding any Bank Holiday or other Statutory holiday and, in each case, commencing at 7.00 a.m. and ending at 5.00 p.m. unless otherwise specified. Please note the above show "indicative durations" and this is not a fixed price quote, weekly hire charges apply until Equipment is returned or collected. "Loss / Damage": Where Equipment is lost or not available for collection at the end of the hire period, the Hirer is responsible for the full replacement cost. In the event of damage to the Equipment, where in the sole opinion of the Owner, it can be economically repaired, the cost of any repairs will be charged to the Hirer. In all other instances full replacement cost will be chargeable. - Full Vocon terms and conditions available upon request.

info@vocon.co.uk Tel: 03333 448 308

Payment Details:

Bank: Barclays Bank UK Plc, Leicester, LE87 2BB
Sort Code: 20-63-28
Account Number: 40485292



Company Reg. No: 11895599. VAT No: 325701033

www.vocon.co.uk

VOCON Depots: Derby - Sheffield - Normanton - Nottingham