

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 07 JULY 2026

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Barrington, A Bradley, C Head, M Jackson, L Monks, T Needham, A Nicholas, E North, C Parry, M Phillips, and C Trewick.

City Councillors: N Pritchard.

Deputy Clerk to the Council: B Walton.

Ten members of the public

35 INTRODUCTION TO NEWLY ELECTED COUNCILLOR

Councillor Brodhurst Brown welcomed newly elected Councillor Mark Phillips to the Parish Council. Following introductions by Members, Councillor Phillips signed his Declaration of Acceptance of Office and joined the meeting.

RESOLVED: Councillor Mark Phillips signed his acceptance of office form and joined the Parish Council.

Councillor Brodhurst Brown addressed the Parish Council and members of the public, advising that she wished to read a statement regarding the recent Parish Council elections. She explained that the statement was intended to provide factual information only and was not open to discussion or debate. A copy of the statement is attached as Appendix 1.

36 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

RESOLVED: None

37 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED: None

38 APOLOGIES

Apologies were received from Councillors M Walton, L Bradley, and S Rose.

RESOLVED: To approve the reasons for absence.

39 MINUTES OF THE FULL COUNCIL MEETING HELD ON 02 JUNE 2026

RESOLVED: That the minutes be approved and signed as a true record of the meeting.

a. The Events Committee Meeting Held On 19 May 2026

RESOLVED: That the minutes of the meeting be noted as received.

b. The Community Centre And General-Purpose Committee Meeting Held On 19 May 2026

RESOLVED: That the minutes of the meeting to be noted as received.

c. The Sports And Recreation Committee Meeting Held On 24 February 2026

RESOLVED: That the minutes of the meeting to be noted as received.

d. The Traffic Committee Meeting Held On 12 May 2026

RESOLVED: That the minutes of the meeting to be noted as received.

41 PARISH MATTERS

a. Mercel Avenue Allotments

Councillor Brodhurst Brown updated Members on a meeting held with Allotment tenants regarding ponds on plots and ways to work together to ensure compliance is met.

RESOLVED: To note the update.

b. Rands Lane Burial Ground

The Deputy Clerk informed Members that a number of complaints, as well as several compliments, had been received in relation to the ongoing work. The work schedule and staff rota are currently being reviewed and adjusted with the aim of addressing the concerns raised while maintaining the standard of service.

RESOLVED: To note the update.

c. Play Park Project

The Deputy Clerk informed Members that the planning decision is due on 15 July 2026. There has currently been one objection lodged on the planning portal.

RESOLVED: To note the update.

d. Solar Panels Project

Members received the Clerk's Report on the completion, performance, and next steps relating to the installation of the solar panel system at Armthorpe Community Centre.

RESOLVED: To approve the report.

e. Review Of The Acorn Hub Lease

Members received the Clerk's Report on the current position regarding the lease of the Acorn Hub, outlining the financial and operational implications, and seeking direction on whether the Parish Council wishes to continue with lease or explore early termination.

RESOLVED: That the Clerk write to the partner organisations that use the Acorn Hub to request a meeting to review the current arrangements in the spirit of moving forward and working together. It was agreed that the meeting should be attended by the Clerk, Parish Councillors Brodhurst-Brown, Nicholas, A Bradley and Needham, City Councillors, and senior managers from the partner organisations.

f. Councillor Communication

Members received the Clerk's Report on a proposal for the creation of a WhatsApp group to support improved day to day communication between staff and councillors, and to outline the operational, legal and governance considerations associated with its use. The Deputy Clerk reiterated to Members that such a group is not for discussion/debate of items or for decision making. Data Protection/Freedom of Information legislation must be adhered to.

RESOLVED: To approve the creation of a WhatsApp group subject to strict rules on its use for administration purposes only.

42

PLANNING

a. Planning Applications

26/01128/FUL: 50 Fair Holme View, Armthorpe: Erection of a 2-storey rear extension following demolition of existing conservatory.

RESOLVED: No objections were made.

26/01105/FUL: 3 Ruskin Drive, Armthorpe: Erection of a 2-storey rear extension.

RESOLVED: No objections were made.

26/01104/FUL: 16 Bowen Drive, Armthorpe: Conversion of garage and extension to form accessible annexe.

RESOLVED: No objections were made.

26/01078/CPL: 38 Whiphill Lane, Armthorpe: Certificate of proposed lawful development for use as a registered supported accommodation within C3(b) use class.

RESOLVED: Council members wished the Deputy Clerk to write to CDC regarding this application seeking clarity on the following:

- Number of staff members on site, quantity and timings of shift changes, overnight sleeping arrangements for staff, and whether a parking and highway assessment has been considered.
- The property being located on an unadopted road with no footpaths.

26/01064/FUL: 11 Granby Court, Armthorpe: Erection of 2 storey side extension.

RESOLVED: No objections were made.

26/00696/FUL: Motors 2 Go Ltd, Church Street, Armthorpe: Change of use of land and erection of building for use as a MOT centre and vehicle repairs facility.

RESOLVED: To express the Parish Council's significant concerns regarding the potential impact of the development on highway safety, residential amenity, and the character of the surrounding area to CDC Planning.

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

26/00559/MIN: Land at Seven Yards Farm, Holme Wood Lane, Armthorpe: Proposed phased extraction of sand and gravel with progressive restoration through the importation of inert material to agriculture, together with associated processing plant, stockpiling, soil storage bunds, internal haul roads, weighbridge, wheel wash, settlement lagoons, and use of existing access and agricultural yard for vehicle turning at land.

RESOLVED: To request an extension to the consultation period

43 FINANCE

a. Schedule of Payments

Method	Payee	Item	Amount
DD	HMRC	PAYE & NI Contributions	£5,148.85
	Worldpay	Subscription Fees	£12.00
BACS	Bar 24 Ltd	Rent & Service Charges – The Acorn Hub	£2,807.48
	Yorkshire Mechanical Services Ltd	Plumbing Repairs	£307.35
		Installation of Hot Water System	£3,221.84
	RBF Displays	Firework Display Deposit	£1,500.00
	G J Joinery	Fire Door Repairs	£170.00
	J P Glasby Ltd	Installation of Hot Water System	£780.52
	J Mawdsley	Reimbursement - Keys	£5.00
DD	EDF Energy	Electricity – Community Centre	£1,447.94
	The Co-operative Bank	Commission	£2.56
	Biffa	Waste Recycling Fees	£57.80
BACS	South Yorkshire Mowers	Grounds Maintenance Equipment	£13,466.62
	Zurich Insurance	Van Insurance	£826.40
	K Butler Automotive Ltd	Van Repairs, MOT & Service	£983.65
DD	Quando Drinks Ltd	Bar Supplies	£1,956.13
	BT	Broadband – The Acorn Hub	£39.49
BACS	Doncaster East Internal Drainage Board	Agricultural Drainage Rates	£15.00
	Doncaster Council	Grounds Maintenance Fees – Briar Road Field	£224.27
DD	Waterplus	Surface Water Charges – Community Centre	£154.26
BACS	Advanced Electrical & Charging	Installation of Hot Water System	£336.00
DD	World Pay	Commission	£112.17
	BT	Broadband – Community Centre	£75.78
	Doncaster Council	Business Rates	£1,103.00
	Russell Richardson	Shredding Services	£91.92
	Sage	Payroll and HR Subscriptions	£112.80
	British Gas	Gas Supply – Community Centre	£303.08

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

DD	South Yorkshire Pensions Authority	Pension Contributions	£2,630.01
	O2	Sports and Recreation Mobile Phone Contract	£33.11
	Tesco Mobile	Clerk Mobile Phone Contract	£31.99
	EDF Energy	Electricity – Community Centre	£1,447.94
	Doncaster Council	Business Rates – Community Centre	£1,103.00
	BT	Broadband Charges – Community Centre	£68.44
BACS	Wages	Wages	
CC	Vision ICT	Website Hosting Fees	£132.83
	White Rose Fire Safety	Fire Safety Training – Staff	£396.00
	Amazon	Stationery	£20.54
	Temu	Events Banner	£34.63
	Viking	Stationery	£107.81
	Aldi	Milk	£2.40
	Morrisons	Easter Camp Supplies	£3.75
	Amazon	Annual Leave Planner	£5.99
	Amazon	Refuse Bins	£11.95
	Amazon	Swing Bins	£22.99
	Sainsburys	Easter Camp Supplies	£14.60
	Aldi	Easter Camp Supplies	£9.74
	Amazon	Stationery	£5.99
	Amazon	Stationery	£11.57
	Amazon	Hand Dryer	£96.00
	Aldi	Bar Supplies	£11.79
	Amazon	Event Supplies	£107.29
	Furniture at Work	Drawers – Youth Club	£162.00
	Aldi	Tea Dance Supplies	£10.70
	Trimming Shop	Chair Ribbons	£12.19
	Product Imports Ltd	Table Protector Mats	£106.91
	Amazon	Diary	£9.99
	Amazon	Refund	-£28.32
	Screwfix	Safety Equipment – Estates Maintenance Officer	£166.60
	Norton Internet Security	Subscription	£99.98
	We Can Source It Ltd	Line Cleaner	£19.94
	Amazon	A5 Leaflet Holder	£11.95
	VDDirect Ltd	Ant Killer Powder	£11.98
	We Can Source Ltd	Glass Cleaner	£19.94
	Power Music	Subscription	£14.95
	We Can Source It Ltd	Glass Cleaner	£19.94
Method	Payee	Item	Amount
DD	HMRC	PAYE & NI Contributions	£4,530.83
	Worldpay	Subscription Fees	£12.00
BACS	Washhouse Design	Website & Branding Costs	£1,899.18

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

	Harbon Electrical Services	Solar Panel Project	£11,515.57
DD	Cathedral Leasing Ltd	Supply of Hygiene Services	£1,435.10
BACS	Approved Fire Protection Ltd	Fire Equipment Checks and Replacement of Equipment	£195.60
	Dining Diva	Cleaning Supplies	£162.54
	Flying Futures	Youth Club Support - April	£720.00
		Youth Club Support - May	£720.00
DD	EDF Energy	Electricity - Community Centre	£1,447.94
	The Co-operative Bank	Commission	£4.64
	Biffa	Waste Recycling Fees	£58.40
BACS	YLCA	Planning Training	£60.00
	South Yorkshire Mowers Ltd	Strimmer Line	£14.84
	Wages	Wages	£19,634.99
DD	Quando Drinks Ltd	Bar Supplies	£1,618.24
	BT	Broadband - The Acorn Hub	£39.49
	Tesco Mobile	Clerk Mobile Phone Charges	
	South Yorkshire Pensions Authority	Pension Contributions	£2,644.22
	ID Mobile	Mobile Phones Charges - Estates Maintenance Officer	£9.00
	Nayax	Subscription Fees	£60.00
	World Pay	Commission	£103.94
DD	British Gas	Gas Supply - Community Centre	£476.57
	BT	Broadband - Community Centre	£75.78
	Doncaster Council	Business Rates	£1,103.00
	Sage	Payroll and HR Subscription	£120.00
	ID Mobile	Mobile Phones Charges - Estates Maintenance Officer	£24.99
	Copy Print Scan	Photocopying Charges	£99.31
	Waterplus	Surface Water Charges - Community Centre	£256.27
	Doncaster Council	Business Rates - Community Centre	£1,103.00
	O2	Sports and Recreation Mobile Phone Contract	£33.11
BACS	Kettlewells	Coach Hire - Bridlington Trip	£750.00
CC	We Can Source It Ltd	Refund	-£19.94
	Furniture at Work	Locker - Estates Maintenance Officer	£72.00
	TCD	Safety Boots - Estates Maintenance Officer	£78.24
	Amazon	Keychain	£13.27
	Amazon	Plug	£4.49
	DVLA	Van Vehicle Tax	£362.50
	Morrisons	Refreshments - Annual Parish Meeting	£11.65
	JB Workwear	Uniform - Estates Maintenance Officer	£36.06

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

B&Q	Tools and Handrail Equipment	£211.82
Asda	Fuel	£99.00
Armthorpe Pet & Garden Supplies	Staple on Plate	£10.00
Card Factory	Event Supplies	£13.79
Amazon	Pothole Repair Kit	£23.99
Keyhole Services	Keys	£34.56
Aldi	Bar Supplies	£6.88
Amazon	Shipping Container Lock	£29.98
Jet Intake 10	Fuel	£10.22
Amazon	Refund	-£13.29
Forest Master Ltd	Woodchipper	£527.95
Amazon	Toilet Roll Dispenser	£22.19
Newitts	Footballs	£99.95
Bestway Wholesale	Vending Machine and Cleaning Supplies	£269.67
Toolstation Ltd	Drill Bit	£4.48
Screwfix	WD40	£6.99
Able Group	Removal of Container Lock	£106.80
Yorkshire Caravans	Plug for Trailer	£15.00
Jet Intake 10	Fuel	£9.82
Amazon	Flipchart Paper	£16.31
Autotintz Ltd	Van Signage	£240.00
Jet Intake 10	Petrol Container	£6.99
Jet Intake 10	Fuel	£19.33
B&Q	Chain	£20.30
Norton Internet Security	Subscription	£39.99
Amazon	Doorstops	£5.50
Temu	Event Banners	£88.06
Jet Intake 10	Fuel	£41.92
Toolsave	Autojack	£10.00
Serpro	Fuel Spill Kit	£26.72
Blillov	Long life Grease	£15.49
Aldi	Bar Supplies	£3.27
Aldi	Tea Dance Supplies	£13.08
Morrisons	Quiz Night Prizes	£19.50
Costco	Membership	£30.00
Safetec	Forestry Helmet Combi Kit	£27.93
Amazon	Metal Vise	£14.61
Strauss	Uniform – Estates Maintenance Officer	£83.90
Amazon	Boot Protector	£16.39
Amazon	Blade Balancer	£39.98
Amazon	Hand File	£7.27
Amazon	Steel Feeler Gauge	£4.99
Amazon	Spark Plug Cleaning Brush	£5.72

	Amazon	Blade Sharpener	£21.98
	Amazon	Ratchet Spanner Set	£29.99
	Screwfix	Tools	£21.92
	Power Music	Subscription	£14.95
	Jet Intake 10	Fuel	£20.00

RESOLVED: To approve the payments for June and July. To add an additional column to the future schedule of payments stating whether they are monthly/annual/one off payments.

b. Bank Reconciliation

Council members were provided with the bank reconciliation dated 31st May 2026.

RESOLVED: To approve the bank reconciliation.

c. Income and Expenditure Report

Council members were provided with a copy of the report dated 31st May 2026.

RESOLVED: To approve the report.

44 CITY COUNCILLOR UPDATES

Councillor N Pritchard provided members with a report which included the following updates:

- Ward Councillors use the Acorn Hub for sensitive matters.
- Achieved bin assist for an elderly resident.
- Site visit this week to an unsafe tree.
- Ward Councillor surgeries take place every week.

Councillor T Needham provided an update report which included the following updates:

- Charity Football match in aid of mental health between Labour and Reform.
- An overview of the damaged drains in Markham Avenue and Mansfield Crescent.
- Fly tipping on Westmoor Link is on private land and within Hatfield's parish. CDC's enforcement team need to work on this issue.

45 POLICIES

a. Community Engagement Policy

RESOLVED: Approved the Community Engagement Policy.

b. Social Media Policy

RESOLVED: Approved the Social Media Policy.

c. Media Policy

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

RESOLVED: Approved the Media Policy.

46 TERMS OF REFERENCE

a. Sports and Recreation Committee

Members received an amended Terms of Reference for the Sports and Recreation Committee. The Deputy Clerk informed Members that the only change to the Terms of Reference were the meetings which are recommended to be held bi-monthly.

RESOLVED: To approve the Sports and Recreation Committee terms of reference.

47 CORRESPONDENCE

a. Letter from Armthorpe Rovers Junior Football Club

Council members were provided with a copy of an email from Armthorpe Rovers Junior Football Club requesting the use of Briar Lane field next season. The Armthorpe Rovers representative informed Members that they would mark the pitches and provide their own goals.

RESOLVED: That Armthorpe Rovers Junior Football Club be granted permission to use Briar Road Playing Field for the forthcoming season. The Clerk will prepare and issue a lease for the Club's signature in due course. It was further agreed that the lease would be subject to an annual review.

48 DATE AND TIME OF NEXT MEETING

RESOLVED: To hold the next Full Council meeting on Tuesday 1st September 2026 at 7pm

49 MEMBERS ITEMS

Councillor T Needham requested Ward Councillor Surgeries are advertised on the notice boards where possible.

Councillor M Jackson informed Members that the Welfare Floodlights have been approved, and work will start week commencing 13th July 2026.

Councillor C Parry updated Members on the 1st meeting held at the Walbank Community Centre for the elderly/disabled/lonely.

Councillor A Barrington informed the Deputy Clerk that the flag on the pit top had disappeared.

There being no further Council business the meeting was closed.

PUBLIC SESSION

- A member of the public expressed the view that an additional MOT testing station was not required and considered that the planning application for the proposed change of use, referred to earlier in the meeting, could present a risk to pupils of Armthorpe Academy who walk past the site entrance on a daily basis.
- A member of the public reported that there remains a water leak on Cow House Lane, between Haith Engineers and Armthorpe Glass.
- A member of the public suggested that, rather than paying City of Doncaster Council to cut the grass at Briar Road Playing Field, he would be willing to undertake the work.

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

- A member of the public enquired whether solar panels could be installed at the Acorn Hub.
- A member of the public expressed the view that Armthorpe Rovers Junior Football Club should be charged for the use of Briar Road Playing Field.

DRAFT

Statement re the recent Parish Council By-Election held on Thursday 2nd July 2026

Following consultation with the Clerk, as Chair of Armthorpe Parish Council I felt that it would be appropriate to say a few words following the recent local Parish Council By- Election. There will be no questions of discussions on this statement.

I will begin by saying something about our Parish Council, its Councillors and its role and responsibilities. All our Parish Councillors are volunteers; they give their time freely and work hard to serve our community. They are coming from a place of positivity and good, wishing to make things better in our Village for our Parishioners. We aren't perfect by any means, but we do our best.

As Parish Councillors we work within the Code of Conduct that we all sign up to, This Code of Conduct embodies the Nolan principals of Public Life which refer to:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership.

Our Parish Council is committed to these values as individuals and as a whole Council. Breaches of the Code of Conduct can be dealt with by the City Councils Monitoring Officer. As a Parish Council we are also signed up to the City-wide Kindness Pledge.

Parish Councillors are unpaid and claim no expenses. They attend many meetings, not just this one, they put together their ideas and plans and work hard to bring them to fruition.

Have a look at our Fb page or peruse our minutes for examples of our achievements.

We have an excellent staff team who work tirelessly to put Parish Councillors work and ideas into practice. They also fulfil our many statutory duties and look after the Parish Council's assets.

Our qualified and experienced Clerk looks after our finances. Parish Council accounts are always published; they are always open to scrutiny and are subject to many checks and balances including intensive external audit on a regular basis. Please have a look on the Parish Councils website. Everything is on there and open to scrutiny.

The Parish Council is a completely non -political organisation. There may be members who are politically active or not, however there is no place for any kind of Party Politics in the Council. We work together as a team to do our best for our Village.

I think it is fair to say that we are a well-run organisation, and that we provide many high-quality events, activities, and facilities for our community. We take pride in our achievements and are always striving to improve.

We regularly receive positive feedback from Parishioners. I personally believe that we are one of the best Parish Councils in Doncaster.

I am grateful to our Councillors and staff for their hard work and vision for Armthorpe, we collectively want Armthorpe to be the best Village it can be.

I would now like to say a few words about the recent byelection. The Parish Clerk, Sarah Youngman, is currently on holiday, however she has provided the following information.

"The City of Doncaster Council notified Armthorpe Parish Council on Friday 5th June that a by-election had been called with polling scheduled for the 2nd of July I was asked to confirm as soon as possible as to whether Polling cards were to be issued, this provided insufficient time to convene a Parish Council meeting to consider whether Polling cards should be issued meaning a decision had to be made immediately.

Parish Councils are not legally required to issue Polling cards, where they choose to do so Doncaster Council recharges the full cost of printing, handling, and postage. Although the exact recharge amount was not provided the minimum cost would be at least 91p per elector plus printing and administrative costs. For Armthorpe's electorate this would amount to in excess of £10,000 and likely significantly more.

In addition to any Polling Card costs Armthorpe Parish Council must also meet the expenses associated with the By-Election, including the hire of four polling stations and staffing and management costs charged by Doncaster Council. Given that the low turnout typical of Parish Council elections, the absence of any legal requirement to issue Polling Cards, the short notice provided and the disproportionate financial burden, estimated at £10,000 plus to reach an extra 20% of electors for a single seat vacancy the decision not to issue polling cards was both reasonable and financially responsible."

In addition, though the Parish Council has not yet received the bill from CDC for the By-Election, By-Elections usually cost in the region of 20 to 25 thousand pounds. The Clerk is endeavouring to see if arrangements can be made for CDC to meet part of the cost. However, it is usual practice for the Parish Council to meet the bill. This would be in addition to the cost of Polling Cards."

The Parish Council publicised the Election by putting information across all its village notice boards. It also posted information on the Armthorpe Parish Council Facebook page on numerous occasions, and these posts were shared several times online across other additional Facebook sites covering the village. Postal votes were unaffected. If residents have not received Postal ballots, then that is a matter for Doncaster Council to address.

The electorate are also usually informed of elections via the activity of the candidates via their campaigning. However, this does not seem to have happened on this occasion.

I have described the facts relating to activities of the Parish Council and to the By-Election. You may, or may not, agree with the decision not to have Polling Cards, however this is what happened. This is the truth.

It is with great sadness that I note that there are negative, untrue, and unkind rumours percolating through some sections of the village. The Parish Council does not normally comment on such things other than, on occasion, to offer plain facts.

However, things have reached such a pitch that the Parish Council's good reputation could be affected.

So, I will be clear. The Parish Council have not committed fraud. The Parish Council have not acted illegally. The Parish Council has not acted politically; it is a non-political body. The Parish Council staff and Councillors are not corrupt; they are not open to bribery. If anyone has any information about such activity, I strongly advise them to report the matter to the Police immediately. The By-Election and its results are entirely legal. It will not be rerun, neither will the whole Parish Council be disbanded and new elections held. We welcome Parishioners to Parish Council meetings.

We are happy to answer questions or take suggestions or feedback. We will not enter debate on FB posts because at times they are a cesspit and it serves no purpose to engage. If you want to know something or to comment or complain please get in touch. Email is the best way, call the Parish Council, drop by the office, or ask a Parish Councillor. We are here to help; we are here to serve.

This statement will feature in the minutes and will be freely available to Parishioners. I suggest that we get on with what we are here for and address the agenda. Thank you



Armthorpe Parish Council

MINUTES OF THE MEETING OF THE EVENTS SUB COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 16 JUNE 2026

PRESENT:

Chairperson: Councillor C Head.

Councillors: A Barrington, C Brodhurst Brown, L Monks, and C Parry.

Also present: Councillor C Marriott, Councillor T Needham, Councillor N Pritchard,
Councillor A Bradley, J Hemingfield: Armthorpe Rovers Junior Football Club, S Youngman:
Clerk to the Council and Carl Hughes: Sports and Recreation Officer.

Not Present: Councillor M Jackson.

13 APOLOGIES

Apologies for absence were received from Councillor E North.

RESOLVED: To approve the reasons for absence.

14 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

15 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None declared.

16 MINUTES OF THE MEETING HELD ON 19 MAY 2026

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

Councillor C Brodhurst Brown provided members with an overview of the proposal to organise a village wide event with the involvement of local community groups.

a. Date of Event

RESOLVED: To consider arrangements for an event on 30th August 2027 and the possibility of expanding it into a three-day programme if adequate interest and support can be found.

b. Format of Event

A discussion took place regarding the format of the event, including:

Tabletop sale
Brass band concerts
Bowling matches
Mini football tournaments
Fun run
Parade to gala
Gala with stalls, entertainment and food trucks
Drone Show

c. Fun Run Route and Arrangements

Carl Hughes outlined how the fun run had been managed in previous years and highlighted the challenges associated with implementing road closures and stopping traffic. In light of these difficulties, a suggestion was put forward for the run to make use of Armthorpe Pit Top instead.

Councillor A. Barrington suggested that Curly's Athletes Ltd be contacted to enquire whether they would be willing to organise the fun run and also proposed approaching Parkrun UK as a potential alternative provider.

RESOLVED: For the Clerk to look into costs for a company to manage the fun run.

d. Funding and Sponsorship

Members discussed the possibility of approaching local businesses to sponsor the event. Councillor C. Brodhurst Brown advised that the Parish Council could allocate a sum within the 2027–2028 budget to support the event and suggested that the Clerk and Deputy Clerk explore external funding opportunities to contribute towards its delivery.

e. Community Group Involvement

Members agreed that as many local groups as possible should be involved in the event, and should include:

- Cubs – To be contacted by Councillor A Bradley
- Scouts – To be contacted by Councillor A Bradley
- Brownies
- Armthorpe Swimming Club – To be contacted by Councillor T Needham
- Marilyn Baker School of Dance – To be contacted by Councillor A Barrington
- Cre8ive Dance Space – To be contacted by the Clerk
- Air Cadets – To be contacted by Councillor C Marriott
- Armthorpe Community Theatre – To be contacted by Councillor A Barrington
- Football Clubs – J Hemingfield to contact Armthorpe Junior Rovers teams
- Armthorpe Welfare – To be contacted by Tim Needham
- Brass Bands
- Doncaster Council
- St John Ambulance
- Marra Falcons
- Local schools – To be contacted by Carl Hughes
- Community Centre user groups
- Emergency services – Lifewise
- Armthorpe Bowling Club
- Armthorpe Community Library

f. Other Matters

Councillor C Brodhurst Brown agreed to share information about the event on social media to gain interest.

18 NEXT MEETING DATE

RESOLVED: To meet on 21st July 2026 at 5.30pm



Armthorpe Parish Council

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE AND GENERAL PURPOSES COMMITTEE HELD IN
ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 16 JUNE 2026

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Bradley, C Head, L Monks, and C Parry.

Clerk to the Council: S Youngman.

Sports and Recreation Officer: Carl Hughes.

Community Clean up Champion: Lea Pedley.

13 APOLOGIES

Apologies for absence were received from Councillors A Duckitt, T Needham and E North.

RESOLVED: To approve the reasons for absence.

14 TO CONSIDER ITEMS THAT REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

None.

15 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST

None declared.

16 MINUTES OF THE MEETING HELD ON 19 MAY 2026

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

17 MONTHLY REPORT RECEIVED FROM THE SPORTS AND RECREATION OFFICER

The Sports and Recreation Officer provided members with a written report, which included updates on the following matters:

- A proposal to review the current youth club staffing provision.
- The development of youth club sessions for children with Special Educational Needs (SEN).
- Progress on the school sports festival.
- Delivery of training sessions for school sports day.
- An update on the Summer Camp project.

Members were reminded that the Sports and Recreation Officer had previously requested funding from the Council to support the Summer Camp project. However, he has since secured Universal Funding from Doncaster Council to cover the majority of the associated costs. In addition, income generated from the Easter Camp, together with

projected income from the forthcoming Summer Camp, is expected to reduce the overall shortfall to approximately £83.28.

RESOLVED: To grant approval for the Summer Camp project and for a Sports and Recreation meeting to be arranged to discuss the staffing matter and the SEN sessions.

18 COMMUNITY CLEAN UP CHAMPION

Council members were provided with the latest newsletter, which included an overview of the month's activities. The Clean-up Champion provided members with the following updates:

- An increase in fly tipping incidents
- Development of a portfolio with the local Brownie group

19 CHRISTMAS MARKET

Council members were provided with a quote from DB Entertainment for the provision of a Santas Grotto at the event.

RESOLVED: To approve the quote at a cost of £444.00 plus VAT.

20 ARMTHORPE COMMUNITY CENTRE MATTERS

a. Purchase of Evacuation Chair and Training

Council members were provided with a written report regarding the requirement for training when purchasing the equipment.

RESOLVED: To proceed with ordering the chair along with the Train the Trainer Course at a cost of £1,000.00 plus VAT.

b. Accessible Toilet Automatic Door Opener

Council members were provided with three quotes to install an automatic system on the door.

RESOLVED: To approve the quote from J.P Glasby at a cost of £4,650.00 plus VAT.

c. Accessible Toilet Emergency Alarm

Council members were provided with a quote to install an alarm and three sounders.

RESOLVED: To approve the quote received from G P Glasby at a cost of £1,452.00 plus VAT.

d. Installation of Instant Hot Water System

Deferred.

21 NEXT MEETING DATE

RESOLVED: To meet on Tuesday 21st July 2026 at 7pm.



Armthorpe Parish Council

MINUTES OF THE MEETING OF THE TRAFFIC COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON MONDAY, 23 JUNE 2026

PRESENT:

Chairperson: Councillor T Needham.

Councillors: A Barrington, C Brodhurst Brown, C Head and C Parry.

City Councillor: N Pritchard.

Also in attendance: S Rashid (City of Doncaster Council)
S Whitehurst (City of Doncaster Council)
L Moses (City of Doncaster Council)
M Gibson (City of Doncaster Council)
S Lovell, (South Yorkshire Police, SYP)
S Youngman, Clerk to the Council
One member of the public

11 APOLOGIES

Apologies were received from: Councillor C Marriott (City of Doncaster Council)
M Ridley (Shaw Wood Academy)
A Mynett (Tranmoor Primary School)
J Brooks (City of Doncaster Council)

RESOLVED: To approve the reasons for absence.

12 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

13 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None declared.

14 MINUTES OF THE MEETING HELD ON 12 MAY 2026

Council members were provided with a copy of the draft minutes.

RESOLVED: To approve the minutes of the meeting.

15 UPDATES FROM ACTION PLAN

1. **Communications:** No updates.

2. **School Crossing Patrol Officer:** S Rashid agreed to share the contact information for the School Crossing Patrol Manager at Doncaster Council.

3. **Co-ordinated Press Releases:** Members had coordinated a joint photoshoot at Tranmoor Primary School as part of ongoing efforts to raise awareness of the project. The session was arranged to provide clear, accessible information to members of the public and to visually showcase the partnership work taking place.
4. **Revised Bus timetables:** Allocated to Councillor C Marriott.
5. **Park and Stride Initiative:** S Rashid agreed to share the contact details for a member of the Public Health Department at Doncaster Council who could provide assistance with the project.
6. **School Rankings:** S Rashid suggested creating QR codes for children and parents to scan on their walk to school, offering encouragement and supporting active travel. S Rashid also agreed to discuss the project with local schools, alongside the Junior Citizen Programme, which will commence at Southfield Primary School.

7. **One Way System:** Councillor T Needham outlined an idea to introduce a one-way system during the busiest periods, with no parking or buses, and asked whether highways could take any action to ease traffic.

S Whitehurst advised that Doncaster Council cannot implement a part-time one-way system and that data would need to be obtained to justify a permanent arrangement. He noted that a one-way system involves significant considerations, including engineering changes, legislative requirements, and would require a substantial budget.

Councillor C Brodhurst Brown asked whether Doncaster Council had any realistic solutions to help address the issues. S Whitehurst agreed to provide local data, and M Gibson confirmed that speed checks could be arranged for mid-September.

Councillor C Parry suggested introducing a residents-only parking zone or creating a car park on the field adjacent to Parkway. S Whitehurst advised that there are difficulties in developing a car park on private land and noted that Doncaster does not operate residents-only parking schemes, only a Residents' Priority Permit Scheme.

8. **Traffic Report:** S Lovell outlined the core objectives to improve safety for children, including enhanced crossings and speed-control measures, clearer road markings, and the removal of refuse vehicles and buses at peak times to help reduce congestion and associated risks.

Councillor C Brodhurst Brown raised the matter of anti-social parking on footpaths and the need to increase awareness of the issue. A community consultation should be arranged to review the data received and determine an appropriate campaign.

Councillor T Needham drew members' attention to photographs provided by a member of the public highlighting issues with parking on footpaths and asked whether any data was available from the period when cameras were in place, to determine whether they had made a measurable difference.

9. **Dummy Cameras:** L Moses advised that it is a long process to get cameras installed, there are currently eight cameras for the city. New laws are being introduced later in the year in relation to parking on footpaths.

S Whitehurst advised that residents in another village have been granted planting licences for grass verges to stop vehicle being driven over them.

10. **Headteacher Forum:** No updates.

11. **Enforcement Letters:** S Whitehurst advised that the Communications Team at Doncaster Council has published leaflets to remind parents of the meanings of road markings. A discussion took place about a welcome pack for new parents.

16 MATTERS RELATING TO TRAFFIC

Councillor T Needham asked where the point of 'too far to walk' lies. S. Rashid suggested speaking with parents to understand why they are choosing to drive to school.

S Whitehurst provided members with an overview of the five-year Road Safety Strategy, which is currently under development and expected to launch in November. The plan focuses on proactive work, with schools featuring heavily and a target to reduce serious accidents by 50%. Highways are working with the Planning Department to ensure crossings are located outside schools.

There are ongoing difficulties in recruiting school crossing wardens and confirmed that a funding request has been submitted to the South Yorkshire Mayoral Combined Authority to support related projects. The School Streets initiative has previously been trialled in Doncaster but was unsuccessful; however, further attempts will be made to implement the scheme. The Parking Services Team is also exploring options to obtain enforcement powers to issue fines on the street which once approved will be implemented on school streets.

Councillor C Parry reported an issue regarding the lack of dropped and tactile kerbs. S Whitehurst agreed to discuss the matter further with Councillor Parry.

17 MATTERS FOR THE NEXT MEETING

1. Design of public consultation and flow chart.
2. Review of traffic data for Tranmoor Lane.
3. Focus on achievable targets.
4. Planting licences for grass verges.

18 DATE OF NEXT MEETING

RESOLVED: To meet on Tuesday 28th July 2026 at 6pm.

MINUTES OF THE MEETING OF THE STAFFING COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE
ON TUESDAY 3RD MARCH 2026

PRESENT

Chairperson: Councillor C. Brodhurst-Brown.

Councillors: C. Head, E. North and A. Bradley.

Bev Walton: Deputy Clerk to the Council.

19 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

20 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None.

21 APOLOGIES

Councillor A, Duckitt.

22 REASONS FOR ABSENCE

RESOLVED: To approve Councillor Duckitt's reason for absence.

23 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 2ND DECEMBER 2025

RESOLVED: To approve the minutes as a true record of the meeting and for the minutes to be signed.

24 NEW EMPLOYEE

i) Title for the new member of staff.

Members considered the role and title for the new member of staff.

RESOLVED: The title of Estates Maintenance Officer be assigned to the new member of staff.

ii) Job Description

Members were presented with a draft job description for consideration and approval.

RESOLVED: To approve the job description following the suggested deletions referring to volunteers and Community Centre Facilities.

iii) Job Advertisement

Members were presented with a draft job advertisement for consideration and approval.

RESOLVED: To approve the job advertisement following amendments bringing it in line with the job description. The Clerk is to advertise the new position, to go live on Monday 9th March 2026.

iv) Closing Date for Applications

Members were asked to consider a closing date for receipt of applications.

RESOLVED: Closing date for receipt of applications will be Friday 27th March 2026.

v) Date for Interviews

Members were asked to consider a date to hold interviews.

RESOLVED: That interviews be held on Tuesday 14 April 2026, with Members convening at 5.30 pm and interviews commencing at 6.00 pm; that the Clerk liaise with Members to arrange shortlisting following the closing date and to confirm interview schedules; and that, should a second interview date be required, the Clerk coordinate this with Members.

vi) Members to Carry out Interviews

Councillors Brodhurst-Brown, Head, Bradley and North were happy to carry out interviews.

RESOLVED: That where interviews are held on a single day, all Members attend; however, if interviews are required over two days, two Members undertake interviews on each day, with arrangements to be coordinated by the Clerk following shortlisting.

25 POLICIES

i) Annual Leave Policy

Members were presented with a new Annual Leave Policy for consideration and approval.

RESOLVED: To approve the Annual Leave Policy.

ii) Appraisal Policy

Members were presented with a new Appraisal Policy for consideration and approval.

RESOLVED: To approve the Appraisal Policy following the insertion of a paragraph between 1.4 and 1.5 relating to regular line manager supervision meetings.

iii) Flexible Working Policy

Members were presented with a new Flexible Working Policy for consideration and approval.

RESOLVED: That the Flexible Working Policy be approved, subject to the insertion of an additional paragraph in Section 3 stating that all flexible working requests shall be reported to the Staffing Committee for noting.

iv) Grievance Policy

Members were presented with a new Grievance Policy for consideration and approval.

RESOLVED: That the Grievance Policy be reviewed and deferred for further consideration at the next meeting.

v) Recruitment and Selection Policy

Members were presented with a new Recruitment and Selection Policy for consideration and approval.

RESOLVED: That the Recruitment and Selection Policy be approved, subject to the inclusion of a paragraph regarding regular line manager supervision meetings.

26 FIRE SAFETY TRAINING

i) Fire Safety Awareness Training

Members were asked to consider and approve basic fire safety awareness training for all staff at a cost of £250.

RESOLVED: To approve basic Fire Safety Awareness Training for all staff at a cost of £250.

ii) Fire Marshal Training

Members were asked to consider and approve Fire Marshall Training for the Site Manager, 3 Caretakers and the Clerk at a cost of £150.

RESOLVED: To approve Fire Marshall Training for nominated staff at a cost of £150.

27 FLEXIBLE WORKING REQUEST

Members were asked to consider a request from the Deputy Clerk to potentially work from home for a period of time following surgery, should it be necessary.

RESOLVED: To approve flexible working for the Deputy Clerk following surgery, should it be necessary, providing a risk assessment is in place to enable a safe working environment.

ARMTHORPE PARISH COUNCIL

LIST OF PLANNING APPLICATIONS FOR CONSIDERATION
AT THE MEETING TO BE HELD ON 01 SEPTEMBER 2026

Reference	Property	Application
26/01476/FUL	3 Twigg Crescent	Erection of two storey rear extension
26/01402/CPL	4 The Parade, Church Street	Certificate of proposed lawful development for the change of use of existing commercial unit (Class E) to a nail salon
26/00559/MIN	Land at Seven Yards Farm, Holme Wood Lane	Proposed phased extraction of sand and gravel with progressive restoration through the importation of inert material to agriculture, together with associated processing plant, stockpiling, soil storage bunds, internal haul roads, weighbridge, wheel wash, settlement lagoons, and use of existing access and agricultural yard for vehicle turning at land

Print Version

Close Window

Print

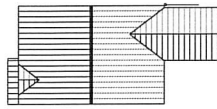
Summary

Reference	26/01476/FUL
Alternative Reference	PP-15135570
Application Received	Wed 05 Aug 2026
Application Validated	Wed 05 Aug 2026
Address	3 Twigg Crescent Armthorpe Doncaster DN3 2FP
Proposal	Erection of two storey rear extension
Status	Awaiting decision
Appeal Status	Not Available
Appeal Decision	Not Available

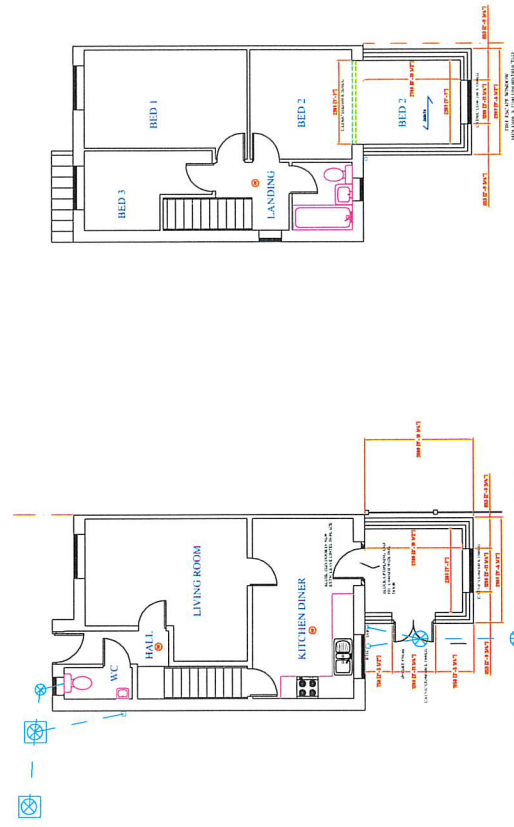
Further Information

Application Type	Full Application
Expected Decision Level	Not Available
Case Officer	Phoebe Chan
Parish	Armthorpe Parish Council
Ward	Armthorpe
District Reference	Not Available
Applicant Name	Mrs Moore
Agent Name	Mr Christopher Beckett - HPDS Ltd
Agent Company Name	HPDS Ltd
Agent Address	Woburn House Pine Tree Close Wroot Doncaster DN9 2BT
Environmental Assessment Requested	No

To build a 2 story rear exit in this 3 bed east det house to add a play room and enlarge a bedroom



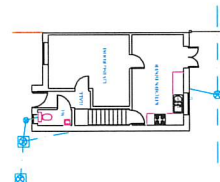
EXISTING ROOF PLAN- SCALE 1/120



PROPOSED GROUND FLOOR PLAN - SCALE 1:50



EXISTING FIRST FLOOR PLAN- SCALE 1/100



EXISTING GROUND FLOOR PLAN- SCALE 1:100

PROPOSED FIRST FLOOR PLAN - SCALE 1:50

Client to arrange with contractor radiators and electrical sockets, lights and switch's as to positioning and location

PLAN REVISION 'A'

SCALE 1:50 (A) A0	SHEET 1 OF 1
-------------------	--------------

Disclaimer
The information on this site is disseminated for

technically correct to the best of the draughtsmans knowledge who takes no responsibility for any errors
The information on this print is complimentary and

detected after Building and Planning Control approval.

HOUSE PLAN DRAWING SERVICES
WOBBURN HOUSE, PINE TREE CLOSE, WROTH

**DONCASTER, DN9 2BT, TEL 013021772150
MOBILE 07879-861191**

EXTN FOR MRS MOORE
AT 3 TWIGG CRESCENT, ARMTHOPE

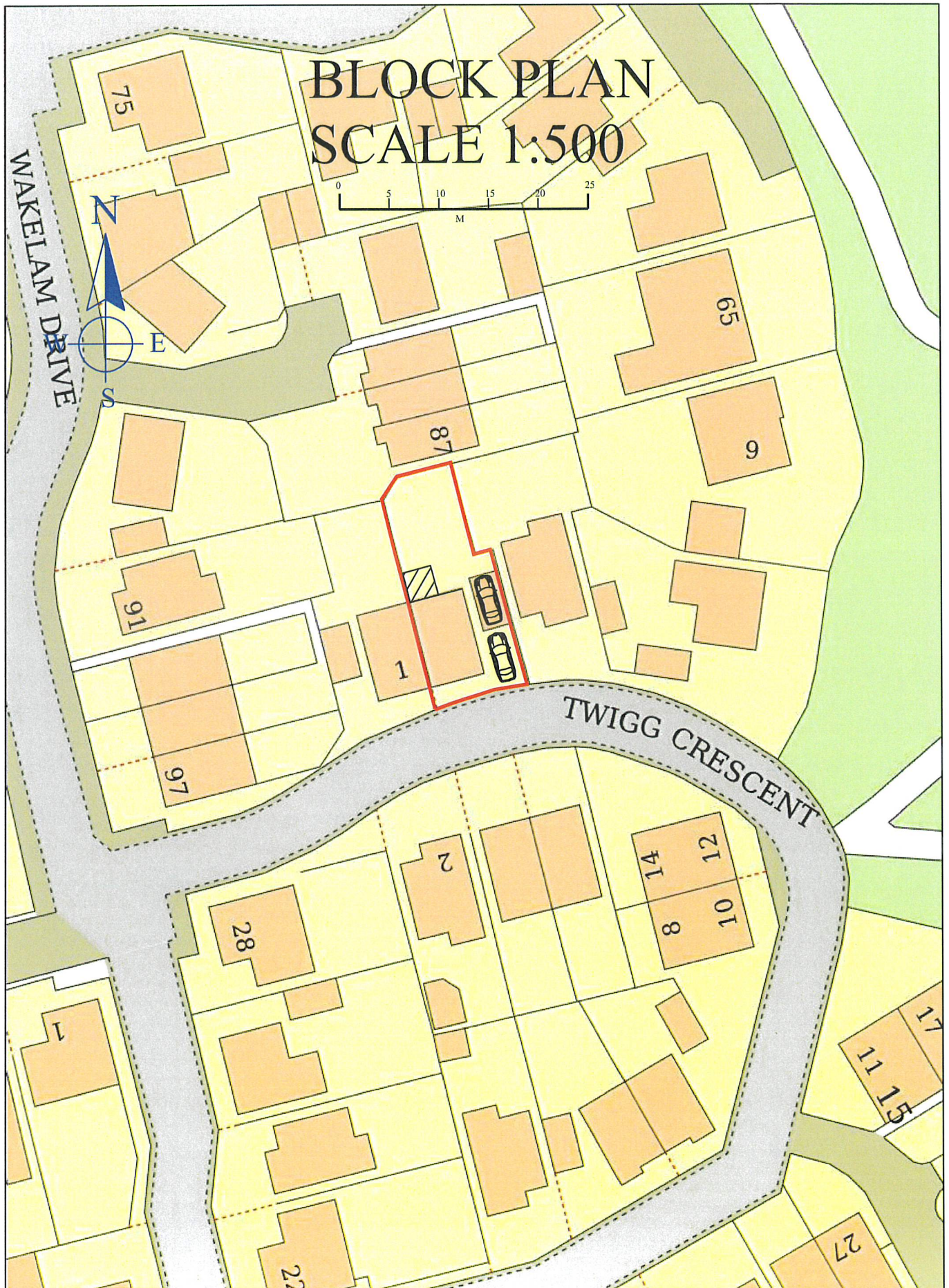
DATE: 29/07/2026

BLOCK PLAN SCALE 1:500

0 5 10 15 20 25
M



WAKELAM DRIVE



Print Version

[Close Window](#)

[Print](#)

Summary

Reference	26/01402/CPL
Alternative Reference	PP-15096322
Application Received	Wed 22 Jul 2026
Application Validated	Wed 22 Jul 2026
Address	4 The Parade Church Street Armthorpe Doncaster DN3 3AG
Proposal	Certificate of proposed lawful development for the change of use of existing commercial unit (Class E) to a nail salon
Status	Awaiting decision
Appeal Status	Not Available
Appeal Decision	Not Available

Further Information

Application Type	Certificate Proposed Lawful Use/Dev
Expected Decision Level	Not Available
Case Officer	Mark Ramsay
Parish	Armthorpe Parish Council
Ward	Armthorpe
District Reference	Not Available
Applicant Name	Mr Dat Tran
Applicant Address	Flat 28A High Street Unit 24 Normanton Wakefield WF6 2AB
Environmental Assessment Requested	No



Print Version

Close Window

Print

Summary

Reference	26/00559/MIN
Alternative Reference	PP-14716061
Application Received	Mon 23 Mar 2026
Application Validated	Wed 22 Apr 2026
Address	Land At Seven Yards Farm Holme Wood Lane Armthorpe Doncaster DN3 3EQ
Proposal	Proposed phased extraction of sand and gravel with progressive restoration through the importation of inert material to agriculture, together with associated processing plant, stockpiling, soil storage bunds, internal haul roads, weighbridge, wheel wash, settlement lagoons, and use of existing access and agricultural yard for vehicle turning at land.
Status	Awaiting decision
Appeal Status	Not Available
Appeal Decision	Not Available

Further Information

Application Type	Mineral Application
Expected Decision Level	Not Available
Case Officer	Nicola Herzberg
Parish	Armthorpe Parish Council
Ward	Armthorpe
District Reference	Not Available
Applicant Name	Mr John Holt - J4 Sand And Gravel Limited
Agent Name	Mr Richard Kevan - RJK Consulting Limited



Notes

1. © Crown Copyright and database rights
2025 OS Licence No. AC0000849896
2. Do not scale from this drawing.
3. Any anomalies on this drawing should be
brought to the attention of Egniol
Consulting Ltd.
4. Key.
Planning application boundary.

Rev	Modifications	By	Chk	App	Date



Egniol Consulting Limited
Unit 7 Llys Ormen, Fford y Llyn,
Parc Menai, Bangor,
LL57 2JF
Telephone: 01248 355996
Email: info@egniol.com

J4 Sand and Gravel Ltd.

Armthorpe Quarry

Site Location Plan

Drawn by	GOJR	Checked by	DH	Approved by	PD
Date	01.09.2025	Date	04.12.2025	Date	04.12.2025
Status	FINAL			Scale @ A3	1:25,000
Drawing Number	10522-ECL-XX-XX-DR-C-0001			Revision	P01



FINAL	1:5,000
Drawing Number	10522-ECL-XX-XX-DR-C-0003
Revision	P01

PLANNING DECISIONS MADE SINCE 01 JULY 2026

26/01359/DEM	Garage Site Laburnum Drive	Prior notification for the demolition of 1 block of 6 concrete garages - Prior approval not required
26/01172/CPL	33 Briar Road	Certificate of proposed lawful development for the conversion of residential dwelling (C3) to 5 bedroom HMO (C4) and the erection of a single storey rear extension - Granted
26/01128/FUL	50 Fair Holme View	Erection of two storey rear extension following demolition of existing conservatory - Granted
26/01104/FUL	16 Bowen Drive	Conversion of garage and extension to form accessible annexe - Granted
26/01078/CPL	38 Whiphill Drive	Certificate of proposed lawful development for use as a residential children's home with up to 3 children and 2 care staff at any one time - Granted
26/01064/FUL	11 Granby Court	Erection of two storey side extension - Granted
26/00297/COU	Units 18 And 19 Durham Lane	Change of use from B2 to E(d) to create a purpose built padel court and health and well being facility - Application Withdrawn
26/00094/SCRE	Land South of Ladycroft Road	Request for a screening opinion for residential development comprising up to 200 new homes together with associated public open space, landscaping, and drainage infrastructure - Enquiry closed
25/02459/FUL	Sandall View Barton Lane	Erection of 2no. self-build dormer bungalows with detached garages following demolition of existing dwelling - Granted
25/01976/FUL	Shaw Wood Academy, Mere Lane	Erection of a single storey extension to the sports hall and internal alterations - Granted

Armthorpe Parish Council – Payment Schedule

01 September 2026

Method	Payee	Item	Amount
DD	BT	Broadband Charges – Community Centre	£228.32
	EDF Energy	Electricity – Community Centre	£1,447.94
	Doncaster Council	Business Rates	£1,103.00
	Worldpay	Subscription	£1.20
	O2	Sports & Recreation Mobile Phone Contract	£33.11
	ID Mobile	Estates Maintenance Office Mobile Phone Contract	£24.99
	Wages	Wages	£15,248.13
	Waterplus	Surface Water Charges – Community Centre	£256.27
	Tesco Mobile	Clerk Mobile Phone Contract	£31.99
	Sage Software Ltd	Payroll & HR Subscription	£81.04
	British Gas	Gas Supply – Community Centre	£282.69
	Worldpay	Commission	£123.97
	South Yorkshire Pensions Authority	Pension Contributions	£2,644.22
	Quando Drinks Ltd	Bar Supplies	£1,263.93
	HMRC	PAYE & NI Contributions	£4,680.72
	Onecom	Telephone Contract – Community Centre	£189.74
	BT	Broadband Charged – The Acorn Hub	£39.49
BACS	G Binns	Refund (Overpayment)	£36.00
	BGS Intelligent Door Solutions	Roller Door Servicing Fees	£240.00
	NGS Travel Ltd	Cleethorpes Trip Coach Fees	£425.00
	R&S Security	Call Out Fees and Inspection Fees – CCTV System	£128.40
	M Dymniuk	Tea Dance Sessions - July	£240.00
	R&S Security	Supply & Installation of DVR – CCTV System	£2,593.50
	Dining Diva	Cleaning Supplies	£81.59
	J P Glasby Ltd	Automatic Door – Accessible Toilet	£5,580.00
	H S Harbon & Sons	Solar Panel Installation	£24,485.32
	H S Harbon & Sons	Solar Panel Installation	£581.95
CC	Fire Protection Online Ltd	Fire Extinguisher	£22.30
	Amazon	Pride of Armthorpe Supplies	£109.99
	Hexeal Chemicals Ltd	Pride of Armthorpe Supplies	£11.48

	Amazon	Pride of Armthorpe Supplies	£38.95
	Amazon	Pride of Armthorpe Supplies	£35.36
	Pinnacle Banner	Car Park Banner	£31.59
CC	Amazon	Pride of Armthorpe Supplies	£23.99
	Nyalkaran Ltd	Pride of Armthorpe Supplies	£13.32
	Monlton Connect Ltd	iPhone Charger - Estates Maintenance Officer	£5.62
	Amazon	IPhone Case - Estates Maintenance Officer	£7.58
	Jet Intake 10	Fuel	£15.54
	Montlon Connect Ltd	IPhone Charger - Clerk	£5.62
	ACPS Ltd	DBS Check	£62.70
	Amazon	Black Bitumen Macadam - Burial Ground	£16.82
	Amazon	Watering Cans - Burial Ground	£63.00
	Amazon	Cleaning Materials	£17.09
	Able Group	Tap Repair – Burial Ground	£165.59
	Great British Trading Ltd	Pride of Armthorpe Supplies	£35.80
	Gourmet Classic Ltd	Pride of Armthorpe Supplies	£13.99
	Amazon	Pride of Armthorpe Supplies	£39.98
	Costco	Pride of Armthorpe Supplies	£806.23
	Branton Farm Nurseries	Mulch - Burial Ground	£63.97
	Motosave Ltd	Breakaway Cable - Trailer	£6.00
	Tesco	Pride of Armthorpe & Bar Supplies	£191.37
	Amazon	Pride of Armthorpe Supplies	£33.16
	Amazon	Refund	-£17.68
	Jet Intake 10	Fuel	£19.99
	Discount Till Rolls	Till Rolls – Bar	£27.59
	Amazon	Fly Zapper – Kitchen	£29.99
	Bestway Wholesale	Vending Machine & Cleaning Supplies	£226.85
	B&M	Wash Powder	£15.49
	Amazon	Bar Supplies	£10.50
	Alkimi Beverage Co Ltd	Bar Supplies	£26.74
	Amazon	Air Conditioning Unit	£484.99
	Amazon	Rat Boxes	£16.99
	Sainsburys	Cocktail Night Supplies	£58.22
	St John Ambulance	Evacuation Chair	£714.00
	St John Ambulance	Evacuation Chair Training	£1,200.00
	Amazon	Uniform – Estates Maintenance Officer	£19.51
	Amazon	Estates Maintenance Officer Equipment	£5.38
	Aldi	Tea Dance Supplies	£9.76
	Amazon	Door Stops	£12.34

	Agri Linc Ltd	Grease Gun	£30.98
	Hexeal Chemicals Ltd	White Vinegar	£7.94
	Aldi	Bar Supplies	£3.62
	Morrisons	Quiz Night Supplies	£20.90
	Power Music	Subscription - Sports and Recreation	£14.95
	Amazon	Thermometer	£26.99
CC	Dans Bike Tyres Ltd	Inner Tubes – Sports & Recreation Bike	£9.99
	Jet Intake 10	Fuel	£17.65
	Aldi	Milk	£4.80
	Amazon	Refund	-£16.99
CC	Jet Intake 10	Fuel	£85.82
	Amazon	Bar Supplies	£15.10
	Aldi	Tea Dance & Bar Supplies	£83.00
	Skechers	Uniform – Clean up Champion	£55.99
	ACPS Ltd	DBS Check	£62.70
	Fort Products Ltd	Rat Boxes	£33.18
	Amazon	Bar Supplies	£31.13
	B&M	Summer Camp Supplies	£50.16
	Fort Products Ltd	Rat Bait	£14.92
	Sanlux Co Ltd	Bulbs	£16.99
	Bestway Wholesale Ltd	Vending Machine and Cleaning Supplies	£197.24
	Amazon	Bar Supplies	£9.49
	Sainsburys	Cocktail Night Supplies	£86.72
	Nisbets	Airpots	£151.15
	Amazon	Bar Supplies	£9.98
	Amazon	Bar Supplies	£49.94
	This is it Stores Ltd	Event Supplies	£89.98
	Amazon	Event Supplies	£145.80
	Aldi	Tea Dance Supplies	£29.33
	Amazon	Water Filter Cartridge	£75.85
	Morrisons	Milk	£2.40
	Amazon	Kitchen Supplies	£89.80
	Great British Trading Ltd	Event Supplies	£17.90
	Amazon	Kitchen Supplies	£379.60
	Amazon	Event Supplies	£81.22
	Power Music Inc	Subscription - Sports and Recreation	£14.95
	Morrisons	Quiz Night Supplies	£12.50

Armthorpe Parish Council Current Year

Bank - Cash and Investment Reconciliation as at 30 June 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

30/06/2026	Co-Operative Bank Plc Current	728,467.02
30/06/2026	Co-Operative Bank Credit Card	-4,495.53

723,971.49

Other Cash & Bank Balances

608.86

724,580.35

Receipts not on Bank Statement

0.00

Closing Balance

724,580.35

All Cash & Bank Accounts

1	Co-Operative Bank Plc Current	728,467.02
2	Co-Operative Bank Credit Card	-4,495.53
	Other Cash & Bank Balances	608.86
	Total Cash & Bank Balances	724,580.35

Armthorpe Parish Council Current Year

Bank - Cash and Investment Reconciliation as at 31 July 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/07/2026	Co-Operative Bank Plc Current	717,338.30	
31/07/2026	Co-Operative Bank Credit Card	-2,145.11	
			715,193.19

Other Cash & Bank Balances

608.91

715,802.10

Receipts not on Bank Statement

0.00

Closing Balance

715,802.10

All Cash & Bank Accounts

1	Co-Operative Bank Plc Current	717,338.30	
2	Co-Operative Bank Credit Card	-2,145.11	
	Other Cash & Bank Balances	608.91	
	Total Cash & Bank Balances		715,802.10

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>100 General / Administration</u>						
1076 Precept	190,000	380,000	190,000			50.0%
1200 The Acorn Hub Rent	0	5,000	5,000			0.0%
1340 Miscellaneous Income	34	0	(34)			0.0%
4100 Stationery	(141)	(1,000)	859	859		14.1%
4101 Training Costs	(390)	0	(390)	(390)		0.0%
4105 Postage	0	(200)	200	200		0.0%
4107 Website and Email Costs	(1,583)	(750)	(833)	(833)		211.0%
4110 Subscriptions	(4,648)	(8,500)	3,852	3,852		54.7%
4114 Shredding	(77)	(200)	123	123		38.3%
4115 Photocopying & Printing	(403)	(2,500)	2,097	2,097		16.1%
4116 Commission	(11)	(50)	39	39		22.4%
4120 Audit & Accountancy Fees	1,759	(4,000)	5,759	5,759		(44.0%)
4122 Consultancy Fees	(10,766)	(20,000)	9,234	9,234		53.8%
4130 Office Equipment	(21)	(1,000)	979	979		2.1%
4135 Defibrillator Costs	0	(200)	200	200		0.0%
4140 Chair's Allowance	0	(100)	100	100		0.0%
4150 Elections	0	(500)	500	500		0.0%
4170 Grants to Voluntary Bodies	0	(10,000)	10,000	10,000		0.0%
4180 The Acorn Hub	(2,552)	(10,000)	7,448	7,448		25.5%
4185 Card Machine Fees	(201)	(1,000)	799	799		20.1%
4340 Miscellaneous Expenditure	(62)	0	(62)	(62)		0.0%
4640 Telephone & Broadband	(82)	(500)	418	418		16.3%
4728 Grounds Maintenance Equipment	0	(10,000)	10,000	10,000		0.0%
4729 Vehicle Costs	0	(15,000)	15,000	15,000		0.0%
<u>200 Salaries & Wages</u>						
4000 Administration Salaries	(16,879)	(75,000)	58,121	58,121		22.5%
4005 Burials Salaries	(600)	(2,400)	1,800	1,800		25.0%
4010 Parks Salaries	(985)	(3,840)	2,855	2,855		25.7%
4015 Community Clean Up Salary	(2,601)	(9,914)	7,313	7,313		26.2%
4020 Community Centre Salaries	(19,730)	(64,000)	44,270	44,270		30.8%
4025 Bar Salaries	(3,113)	(20,000)	16,887	16,887		15.6%
4026 Estates Maintenance Officer	(3,877)	(23,063)	19,186	19,186		16.8%
4030 Sports & Recreations Salaries	(9,507)	(37,000)	27,493	27,493		25.7%
4035 The Acorn Hub Cleaner Salaries	(498)	(1,983)	1,485	1,485		25.1%
4039 PAYE & NI Contributions	(5,373)	(15,000)	9,627	9,627		35.8%
4040 Pension Contributions	(5,288)	(34,450)	29,162	29,162		15.4%
<u>300 Events</u>						
1300 Christmas Market Income	0	800	800			0.0%
1305 Table Top Sale Income	127	1,500	1,373			8.5%

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1310 Entertainment Income	426	0	(426)			0.0%
1315 Tea Dance Income	1,764	8,200	6,436			21.5%
1320 Fireworks Display Income	0	700	700			0.0%
4300 Christmas Market Costs	0	(1,000)	1,000		1,000	0.0%
4305 Christmas Lighting / Tree	(17,356)	(45,000)	27,644		27,644	38.6%
4306 Civic Carol Service	0	(100)	100		100	0.0%
4308 Miners Memorial Event	0	(200)	200		200	0.0%
4310 Events	(935)	0	(935)		(935)	0.0%
4311 Children's Christmas Party	(199)	(500)	301		301	39.8%
4312 Halloween Party	(199)	(500)	301		301	39.8%
4313 Easter Party	0	(500)	500		500	0.0%
4315 The Pride of Armthorpe	(100)	0	(100)		(100)	0.0%
4316 Remembrance Day	0	(2,000)	2,000		2,000	0.0%
4318 Tea Dances	(699)	(3,000)	2,301		2,301	23.3%
4319 Christmas Tea Event	0	(6,500)	6,500		6,500	0.0%
4320 Fireworks Display Costs	(1,500)	(8,000)	6,500		6,500	18.8%
4321 Coach Trips	(750)	(3,000)	2,250		2,250	25.0%
<u>400 Allotments</u>						
1400 Rents	27	2,250	2,223			1.2%
4400 Allotment Expenditure	0	(1,000)	1,000		1,000	0.0%
<u>500 Burial</u>						
1500 Burial Fees	3,052	15,000	11,948			20.3%
4500 Burial Expenditure	(763)	(1,500)	737		737	50.9%
<u>600 Community Centre</u>						
1600 Lettings	23,687	75,000	51,314			31.6%
1610 Entertainment Income	40	0	(40)			0.0%
1620 Bar Income	7,499	30,000	22,501			25.0%
1650 Vending Machine Income	209	0	(209)			0.0%
4340 Miscellaneous Expenditure	(448)	0	(448)		(448)	0.0%
4600 Business Rates	(13,230)	(16,000)	2,770		2,770	82.7%
4605 Rent	0	(1,300)	1,300		1,300	0.0%
4610 Gas	(1,304)	(3,000)	1,696		1,696	43.5%
4620 Electricity	(2,349)	(20,000)	17,651		17,651	11.7%
4630 Water	(411)	(4,000)	3,589		3,589	10.3%
4640 Telephone & Broadband	(645)	(2,000)	1,355		1,355	32.3%
4650 Insurance	(2,938)	(3,500)	562		562	83.9%
4654 Waste Removal Fees	(608)	(3,000)	2,392		2,392	20.3%
4655 Waste Recycling Fees	(97)	(1,000)	903		903	9.7%
4660 Cleaning Materials	(1,586)	(3,500)	1,914		1,914	45.3%
4670 Maintenance	(7,959)	(25,000)	17,041		17,041	31.8%

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4676 Solar Panel	(9,596)	(30,000)	20,404		20,404	32.0%
4680 Equipment / Furniture	(3,580)	(2,500)	(1,080)		(1,080)	143.2%
4685 Uniform	(409)	(100)	(309)		(309)	409.0%
4690 Entertainment Costs	(71)	0	(71)		(71)	0.0%
4730 Bar Supplies	(3,110)	(15,000)	11,890		11,890	20.7%
4735 Vending Machine Supplies	(341)	0	(341)		(341)	0.0%
<u>700 Sports & Recreation</u>						
1700 Sports & Recreation Income	730	0	(730)			0.0%
4640 Telephone & Broadband	(28)	(300)	272		272	9.2%
4700 Sports & Recreations	(3,497)	(6,000)	2,503		2,503	58.3%
4720 Parks Expenditure	(237)	(5,000)	4,763		4,763	4.7%
<u>850 Estates Maintenance</u>						
4640 Telephone & Broadband	(28)	0	(28)		(28)	0.0%
4727 Fuel	(217)	0	(217)		(217)	0.0%
4728 Grounds Maintenance Equipment	(13,547)	0	(13,547)		(13,547)	0.0%
4729 Vehicle Costs	(6,568)	0	(6,568)		(6,568)	0.0%
<u>900 Community Clean Up Champion</u>						
4710 Community Clean Up Costs	0	(100)	100		100	0.0%
Grand Totals:- Income	227,594	518,450	290,856			43.9%
Expenditure	182,934	586,250	403,316	0	403,316	31.2%
Net Income over Expenditure	44,660	(67,800)	(112,460)			
Movement to/(from) Gen Reserve	44,660	(67,800)	(112,460)			

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>100 General / Administration</u>						
1076 Precept	190,000	380,000	190,000			50.0%
1080 Bank Interest	0	0	(0)			0.0%
1200 The Acorn Hub Rent	0	5,000	5,000			0.0%
1340 Miscellaneous Income	78	0	(78)			0.0%
4100 Stationery	(291)	(1,000)	709	709		29.1%
4101 Training Costs	(709)	0	(709)	(709)		0.0%
4105 Postage	0	(200)	200	200		0.0%
4107 Website and Email Costs	(1,583)	(750)	(833)	(833)		211.0%
4110 Subscriptions	(5,553)	(8,500)	2,947	2,947		65.3%
4114 Shredding	(77)	(200)	123	123		38.3%
4115 Photocopying & Printing	(485)	(2,500)	2,015	2,015		19.4%
4116 Commission	(11)	(50)	39	39		22.4%
4120 Audit & Accountancy Fees	1,759	(4,000)	5,759	5,759		(44.0%)
4122 Consultancy Fees	(10,766)	(20,000)	9,234	9,234		53.8%
4130 Office Equipment	(21)	(1,000)	979	979		2.1%
4135 Defibrillator Costs	0	(200)	200	200		0.0%
4140 Chair's Allowance	(45)	(100)	55	55		45.0%
4150 Elections	0	(500)	500	500		0.0%
4170 Grants to Voluntary Bodies	0	(10,000)	10,000	10,000		0.0%
4180 The Acorn Hub	(2,698)	(10,000)	7,302	7,302		27.0%
4185 Card Machine Fees	(274)	(1,000)	726	726		27.4%
4340 Miscellaneous Expenditure	(139)	0	(139)	(139)		0.0%
4640 Telephone & Broadband	(108)	(500)	392	392		21.6%
4728 Grounds Maintenance Equipment	0	(10,000)	10,000	10,000		0.0%
4729 Vehicle Costs	0	(15,000)	15,000	15,000		0.0%
<u>200 Salaries & Wages</u>						
4000 Administration Salaries	(22,498)	(75,000)	52,502	52,502		30.0%
4005 Burials Salaries	(800)	(2,400)	1,600	1,600		33.3%
4010 Parks Salaries	(1,314)	(3,840)	2,526	2,526		34.2%
4015 Community Clean Up Salary	(3,500)	(9,914)	6,414	6,414		35.3%
4020 Community Centre Salaries	(25,600)	(64,000)	38,400	38,400		40.0%
4025 Bar Salaries	(4,276)	(20,000)	15,724	15,724		21.4%
4026 Estates Maintenance Officer	(5,861)	(23,063)	17,202	17,202		25.4%
4030 Sports & Recreations Salaries	(12,340)	(37,000)	24,660	24,660		33.4%
4035 The Acorn Hub Cleaner Salaries	(651)	(1,983)	1,332	1,332		32.8%
4039 PAYE & NI Contributions	(7,071)	(15,000)	7,929	7,929		47.1%
4040 Pension Contributions	(7,918)	(34,450)	26,532	26,532		23.0%
<u>300 Events</u>						
1300 Christmas Market Income	40	800	760			5.0%

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1305 Table Top Sale Income	285	1,500	1,215			19.0%
1310 Entertainment Income	781	0	(781)			0.0%
1315 Tea Dance Income	2,474	8,200	5,726			30.2%
1320 Fireworks Display Income	0	700	700			0.0%
1340 Miscellaneous Income	40	0	(40)			0.0%
4300 Christmas Market Costs	0	(1,000)	1,000		1,000	0.0%
4305 Christmas Lighting / Tree	(17,356)	(45,000)	27,644		27,644	38.6%
4306 Civic Carol Service	0	(100)	100		100	0.0%
4308 Miners Memorial Event	0	(200)	200		200	0.0%
4310 Events	(456)	0	(456)		(456)	0.0%
4311 Children's Christmas Party	(199)	(500)	301		301	39.8%
4312 Halloween Party	(199)	(500)	301		301	39.8%
4313 Easter Party	0	(500)	500		500	0.0%
4315 The Pride of Armthorpe	(944)	0	(944)		(944)	0.0%
4316 Remembrance Day	0	(2,000)	2,000		2,000	0.0%
4318 Tea Dances	(800)	(3,000)	2,200		2,200	26.7%
4319 Christmas Tea Event	0	(6,500)	6,500		6,500	0.0%
4320 Fireworks Display Costs	(1,500)	(8,000)	6,500		6,500	18.8%
4321 Coach Trips	(1,270)	(3,000)	1,730		1,730	42.3%
<u>400 Allotments</u>						
1400 Rents	27	2,250	2,223			1.2%
4400 Allotment Expenditure	(489)	(1,000)	511		511	48.9%
<u>500 Burial</u>						
1500 Burial Fees	5,482	15,000	9,518			36.5%
4500 Burial Expenditure	(1,067)	(1,500)	433		433	71.1%
<u>600 Community Centre</u>						
1600 Lettings	31,055	75,000	43,945			41.4%
1620 Bar Income	9,611	30,000	20,389			32.0%
1650 Vending Machine Income	484	0	(484)			0.0%
4340 Miscellaneous Expenditure	(448)	0	(448)		(448)	0.0%
4600 Business Rates	(14,749)	(16,000)	1,251		1,251	92.2%
4605 Rent	(1,300)	(1,300)	0		0	100.0%
4610 Gas	(1,612)	(3,000)	1,388		1,388	53.7%
4620 Electricity	(2,349)	(20,000)	17,651		17,651	11.7%
4630 Water	(881)	(4,000)	3,119		3,119	22.0%
4640 Telephone & Broadband	(934)	(2,000)	1,066		1,066	46.7%
4650 Insurance	(2,938)	(3,500)	562		562	83.9%
4654 Waste Removal Fees	(1,215)	(3,000)	1,785		1,785	40.5%
4655 Waste Recycling Fees	(140)	(1,000)	860		860	14.0%
4660 Cleaning Materials	(1,644)	(3,500)	1,856		1,856	47.0%

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4670 Maintenance	(9,488)	(25,000)	15,512		15,512	38.0%
4676 Solar Panel	(9,596)	(30,000)	20,404		20,404	32.0%
4680 Equipment / Furniture	(4,097)	(2,500)	(1,597)		(1,597)	163.9%
4685 Uniform	(456)	(100)	(356)		(356)	455.7%
4690 Entertainment Costs	(71)	0	(71)		(71)	0.0%
4730 Bar Supplies	(4,419)	(15,000)	10,581		10,581	29.5%
4735 Vending Machine Supplies	(501)	0	(501)		(501)	0.0%
<u>700 Sports & Recreation</u>						
1700 Sports & Recreation Income	4,212	0	(4,212)			0.0%
4640 Telephone & Broadband	(83)	(300)	217		217	27.6%
4700 Sports & Recreations	(4,650)	(6,000)	1,350		1,350	77.5%
4720 Parks Expenditure	(237)	(5,000)	4,763		4,763	4.7%
<u>850 Estates Maintenance</u>						
4640 Telephone & Broadband	(49)	0	(49)		(49)	0.0%
4727 Fuel	(289)	0	(289)		(289)	0.0%
4728 Grounds Maintenance Equipment	(13,587)	0	(13,587)		(13,587)	0.0%
4729 Vehicle Costs	(6,568)	0	(6,568)		(6,568)	0.0%
<u>900 Community Clean Up Champion</u>						
4710 Community Clean Up Costs	(300)	(100)	(200)		(200)	300.0%
Grand Totals:- Income	244,569	518,450	273,881			47.2%
Expenditure	219,711	586,250	366,539	0	366,539	37.5%
Net Income over Expenditure	24,859	(67,800)	(92,659)			
Movement to/(from) Gen Reserve	24,859	(67,800)	(92,659)			

Armthorpe Parish Council Current Year

Income and Expenditure Account for Year Ended 31st March 2027

31st March 2026		31st March 2027
	Operating Income	
1,072,489	General / Administration	190,034
14,518	Events	2,317
1,059	Allotments	27
15,796	Burial	3,052
106,277	Community Centre	31,434
11,940	Sports & Recreation	730
<u>1,222,079</u>	Total Income	<u>227,594</u>
	Running Costs	
40,035	General / Administration	19,178
257,249	Salaries & Wages	68,452
72,500	Events	21,738
1,842	Allotments	0
10,545	Burial	763
136,626	Community Centre	48,681
15,519	Sports & Recreation	3,762
219,933	Play Park	0
0	Estates Maintenance	20,360
97	Community Clean Up Champion	0
<u>754,347</u>	Total Expenditure	<u>182,934</u>
	General Fund Analysis	
86,105	Opening Balance	163,783
1,222,079	Plus : Income for Year	227,594
<u>1,308,184</u>		<u>391,377</u>
754,347	Less : Expenditure for Year	182,934
<u>553,837</u>		<u>208,443</u>
390,054	Transfers TO / FROM Reserves	0
<u>163,783</u>	Closing Balance	<u>208,443</u>

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors			6,916.00	
105	VAT Control A/c			15,898.60	
120	Stock			3,472.83	
200	Co-Operative Bank Plc Current			728,467.02	
205	Co-Operative Bank Credit Card				4,495.53
230	Co-Operative Bank Instant Acce			0.05	
235	Co-Operative Bank 14 Day A/c			8.81	
250	Tea Dance Float			100.00	
255	Bar Float			450.00	
256	Vending Machine			50.00	
310	General Reserves				163,782.96
325	EMR - Park Project				395,053.82
500	Creditors				147,371.35
1076	Precept	100	General / Administration		190,000.00
1305	Table Top Sale Income	300	Events		127.00
1310	Entertainment Income	300	Events		426.00
1315	Tea Dance Income	300	Events		1,764.00
1340	Miscellaneous Income	100	General / Administration		34.00
1400	Rents	400	Allotments		27.00
1500	Burial Fees	500	Burial		3,052.00
1600	.Lettings	600	Community Centre		23,686.50
1610	Entertainment Income	600	Community Centre		40.00
1620	Bar Income	600	Community Centre		7,498.83
1650	Vending Machine Income	600	Community Centre		208.58
1700	Sports & Recreation Income	700	Sports & Recreation		730.00
4000	Administration Salaries	200	Salaries & Wages	16,878.82	
4005	Burials Salaries	200	Salaries & Wages	600.00	
4010	Parks Salaries	200	Salaries & Wages	985.20	
4015	Community Clean Up Salary	200	Salaries & Wages	2,601.32	
4020	Community Centre Salaries	200	Salaries & Wages	19,730.03	
4025	Bar Salaries	200	Salaries & Wages	3,113.48	
4026	Estates Maintenance Officer	200	Salaries & Wages	3,877.22	
4030	Sports & Recreations Salaries	200	Salaries & Wages	9,506.64	
4035	The Acorn Hub Cleaner Salaries	200	Salaries & Wages	498.05	
4039	PAYE & NI Contributions	200	Salaries & Wages	5,373.12	
4040	Pension Contributions	200	Salaries & Wages	5,288.44	
4100	Stationery	100	General / Administration	141.33	
4101	Training Costs	100	General / Administration	390.00	
4107	Website and Email Costs	100	General / Administration	1,582.65	
4110	Subscriptions	100	General / Administration	4,648.18	
4114	Shredding	100	General / Administration	76.60	
4115	Photocopying & Printing	100	General / Administration	403.29	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4116	Commission	100	General / Administration	11.20	
4120	Audit & Accountancy Fees	100	General / Administration		1,759.00
4122	Consultancy Fees	100	General / Administration	10,765.73	
4130	Office Equipment	100	General / Administration	21.30	
4180	The Acorn Hub	100	General / Administration	2,551.92	
4185	Card Machine Fees	100	General / Administration	201.11	
4305	Christmas Lighting / Tree	300	Events	17,356.40	
4310	Events	300	Events	934.66	
4311	Children's Christmas Party	300	Events	199.00	
4312	Halloween Party	300	Events	199.00	
4315	The Pride of Armthorpe	300	Events	100.00	
4318	Tea Dances	300	Events	699.28	
4320	Fireworks Display Costs	300	Events	1,500.00	
4321	Coach Trips	300	Events	750.00	
4340	Miscellaneous Expenditure	100	General / Administration	61.96	
4340	Miscellaneous Expenditure	600	Community Centre	448.16	
4500	Burial Expenditure	500	Burial	763.08	
4600	Business Rates	600	Community Centre	13,230.00	
4610	Gas	600	Community Centre	1,303.80	
4620	Electricity	600	Community Centre	2,349.15	
4630	Water	600	Community Centre	410.53	
4640	Telephone & Broadband	100	General / Administration	81.55	
4640	Telephone & Broadband	600	Community Centre	645.44	
4640	Telephone & Broadband	700	Sports & Recreation	27.59	
4640	Telephone & Broadband	850	Estates Maintenance	28.33	
4650	Insurance	600	Community Centre	2,937.70	
4654	Waste Removal Fees	600	Community Centre	607.62	
4655	Waste Recycling Fees	600	Community Centre	96.84	
4660	Cleaning Materials	600	Community Centre	1,585.87	
4670	Maintenance	600	Community Centre	7,958.80	
4676	Solar Panel	600	Community Centre	9,596.31	
4680	Equipment / Furniture	600	Community Centre	3,580.01	
4685	Uniform	600	Community Centre	409.03	
4690	Entertainment Costs	600	Community Centre	70.98	
4700	Sports & Recreations	700	Sports & Recreation	3,496.91	
4720	Parks Expenditure	700	Sports & Recreation	237.19	
4727	Fuel	850	Estates Maintenance	217.06	
4728	Grounds Maintenance Equipment	850	Estates Maintenance	13,547.26	
4729	Vehicle Costs	850	Estates Maintenance	6,567.50	
4730	Bar Supplies	600	Community Centre	3,109.98	
4735	Vending Machine Supplies	600	Community Centre	340.64	

Date : 21/07/2026

Armthorpe Parish Council Current Year

Page 3

Time: 09:41

Trial Balance for Month No: 3

User : SARAH

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
Trial Balance Totals :				940,056.57	940,056.57
Difference				0.00	

ARMTHOPE PARISH COUNCIL Q1 INCOME PERFORMANCE (2026-2027)

Actual year-to-date income compared with the current annual budget

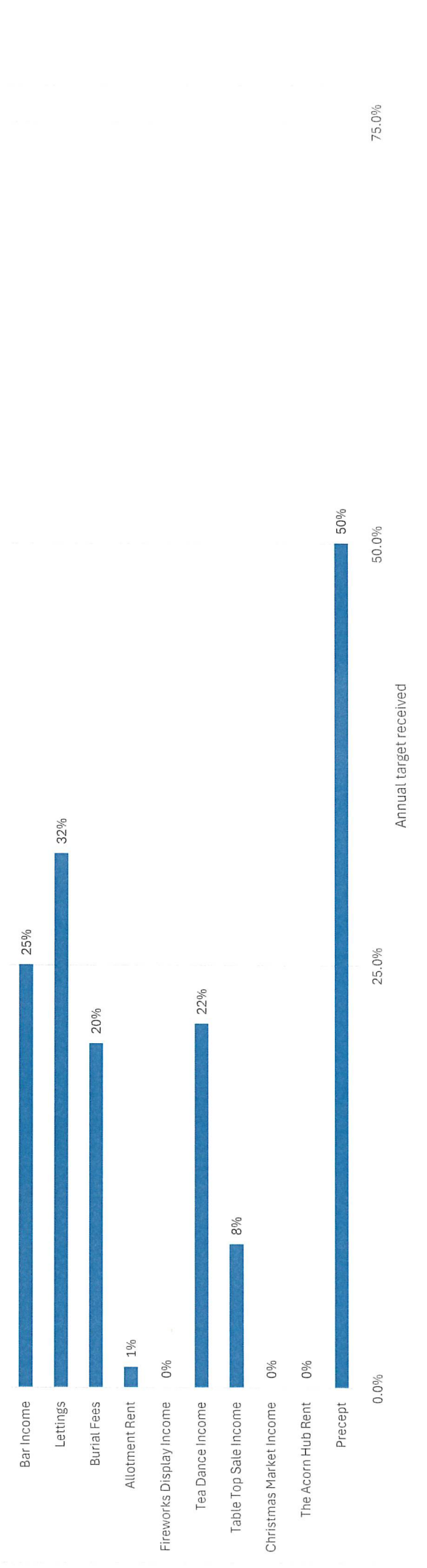
ACTUAL INCOME	ANNUAL BUDGET	REMAINING GAP	BUDGET ACHIEVED
	£227,595	£518,450	£290,855
			43.9%

INCOME OVERVIEW

1. Income received is 43.9% of the £518,450 annual budget, leaving £290,855 still to collect.
2. Precept contributes 83.5% of income received; Precept, Lettings and Bar Income together contribute 97.2%, showing high concentration.
3. Among larger budgeted streams, Lettings has achieved 31.6%, Burial Fees 20.3% and Bar Income 25.0%; Allotment Rents is lowest at 1.2%.
4. £1,439 has been received on unbudgeted lines. This is positive income, but those lines show 0% in the source because there is no budget denominator.

VISUAL OVERVIEW

How much of each annual income target has been received?



Income stream	Actual	Budget	Gap	Achieved	Notes
Precept	£190,000	£380,000	£190,000	50.0%	Remainder received in October
The Acornn Hub Rent	-	£5,000	£5,000	0.0%	Income received in December
Christmas Market Income	-	£800	£800	0.0%	Q2 Event
Table Top Sale Income	£127	£1,500	£1,373	8.5%	
Tea Dance Income	£1,764	£8,200	£6,436	21.5%	
Fireworks Display Income	-	£700	£700	0.0%	Q2 Event
Allotment Rent	£27	£2,250	£2,223	1.2%	Rent invoiced in September
Burial Fees	£3,052	£15,000	£11,948	20.3%	
Lettings	£23,687	£75,000	£51,313	31.6%	
Bar Income	£7,499	£30,000	£22,501	25.0%	

ARMTHORPE PARISH COUNCIL Q1 EXPENDITURE PERFORMANCE (2026-2027)

Actual year-to-date expenditure compared with the current annual budget

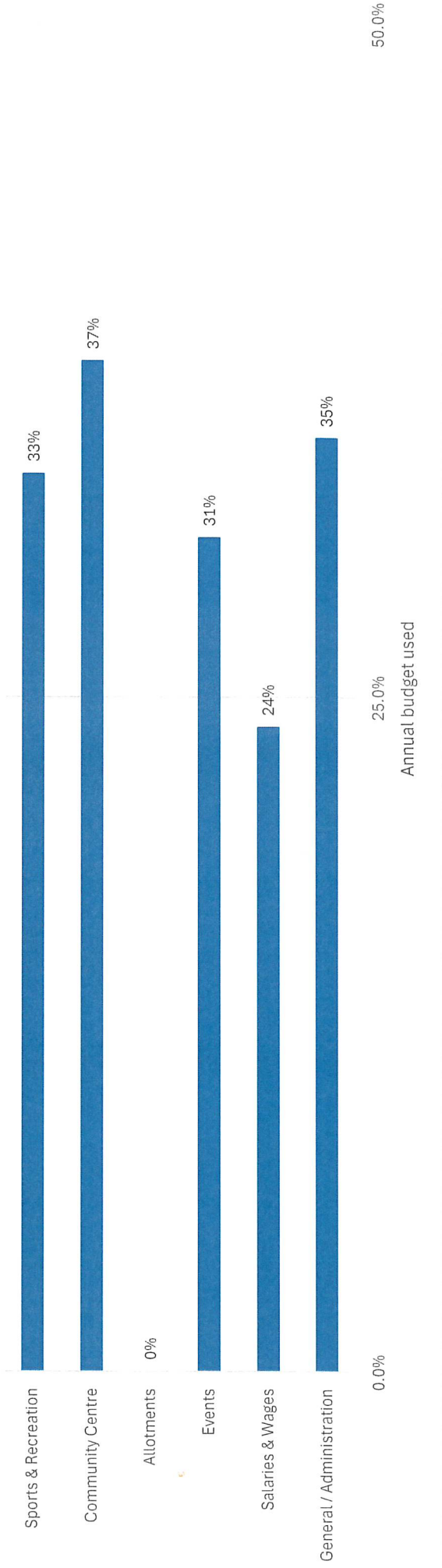
ACTUAL SPEND	ANNUAL BUDGET	BUDGET LEFT	BUDGET USED
£184,693	£586,250		£401,557
			31.5%

EXPENDITURE OVERVIEW

1. £184,693 has been spent, equal to 31.5% of the £586,250 annual budget; £401,557 remains.
2. Salaries & Wages is the largest service area at £-68,451 spent (23.9% of its annual budget).
3. Three budgeted lines are already over their full-year budgets: Uniform, Website and Email Costs, and Equipment / Furniture.

VISUAL OVERVIEW

How much of each service area's annual budget has been used?



SERVICE AREA EXPENDITURE					
Service area	Spent	Budget	Budget left	Used	Status
General / Administration	(£20,937)	(£60,500)	(£39,563)	34.6%	Within budget
Salaries & Wages	(£68,451)	(£286,650)	(£218,199)	23.9%	Within budget
Events	(£21,738)	(£70,300)	(£48,562)	30.9%	Within budget
Allotments	-	(£1,000)	(£1,000)	0.0%	Within budget
Burial	(£763)	(£1,500)	(£737)	50.9%	Within budget
Community Centre	(£48,682)	(£129,900)	(£81,218)	37.5%	Within budget
Sports & Recreation	(£3,762)	(£11,300)	(£7,538)	33.3%	Within budget
Estates Maintenance	(£20,360)	(£25,000)	(£4,640)	81.4%	Watch
Community Clean Up	-	(£100)	(£100)	0.0%	Within budget

LINES NEEDING ATTENTION				
Expenditure line	Spent	Budget	Used	Why flagged
Uniform	(£409)	(£100)	409.0%	Over annual budget
Website and Email Costs	(£1,583)	(£750)	211.1%	Over annual budget
Equipment / Furniture	(£3,580)	(£2,500)	143.2%	Over annual budget



PROTOCOL ON MEMBER/OFFICER RELATIONS

1. Background

1.1 This protocol is intended to assist Councillors and the Clerk, in approaching some of the sensitive circumstances which arise in a challenging working environment.

1.2 The reputation and integrity of the Council is significantly influenced by the effectiveness of the Councillors, the Clerk and other employees working together to support each other's roles.

1.3 The aim is effective and professional working relationships characterised by mutual trust, respect and courtesy. Close personal familiarity or special relationships with particular individuals or party political groups is to be avoided in order to maintain impartiality and avoid creating suspicion of favouritism.

2. Roles of Councillors, Officers and Employees

2.1 The respective roles of Councillors, Officers and employees can be summarised as follows:

- Councillors, Officers and employees are servants of the public and they are indispensable to one another, but their responsibilities are distinct. Councillors are responsible to the electorate and serve only so long as their term of office lasts. Officers are responsible to the Council. Their job is to give advice to Councillors and to the Council, and to carry out the Council's work under the direction of the Council and relevant committees.
- Officers are responsible for the management and supervision of employees.

2.2 Councillors, Officers and employees need to show respect for each other. They must not disparage their own or each other's work in public or make unsubstantiated allegations against any individual connected with the Council.

2.3 Councillors

2.3.1 Councillors have four main areas of responsibility:

- To determine Council policy and provide community leadership;
- To monitor and review Council performance in delivering services;
- To represent the Council externally; and
- To act as advocates for their constituents.

2.3.2 All Councillors have the same rights and obligations in their relationship with the Clerk and other employees, regardless of their status or political party, and should be treated equally.

2.3.3 Councillors do not involve themselves in the day to day running of the Council. This is the Clerk's responsibility, and the Clerk will be acting on instructions from the Council or its Committees, within an agreed job description.

2.3.4 Councillors have a responsibility to be properly prepared for meetings.

2.3.5 If Councillors wish to request an agenda item at any meeting they have a responsibility to notify the Clerk in good time and provide any papers at least a week in advance of the meeting in question.

2.3.6 Councillors must remember that officers and employees work on behalf of the whole Council and not for individual Councillors. They must not seek to instruct employees to undertake work for them.

2.4 Chairperson and Vice-Chairperson of Committees

The Committee Chairperson and Vice-Chairperson have additional responsibilities. For example they are responsible for liaising with officers over the preparation of agendas for their meetings, and for advising officers after the meeting of any actions to be taken. These responsibilities mean that their relationships with employees may be different and more complex than those of other Councillors. However, they must still respect the impartiality of officers and employees and must not ask them to undertake work of a party political nature, or to do anything which would prejudice that impartiality.

2.5 Officers

The role of Officers is to give advice and information to Councillors and to implement the policies determined by the Council. In giving such advice to Councillors, and in preparing and presenting reports, it is the responsibility of the Officer to express his/her own professional views and recommendations. An Officer may report the views of individual Councillors on an issue, but the recommendation must be the Officer's own. If a Councillor wishes to express a contrary view they must not pressurise the Officer to make a recommendation contrary to the Officer's professional view, nor victimise an officer for discharging his/her responsibilities.

3. Expectations

3.1 All Councillors can expect:

- a commitment from Officers to the Council as a whole, and not to any individual Councillor, group of Councillors or political group;
- a working partnership;
- Officers to understand and support respective roles, workloads and pressures;
- a timely response from Officers to inquiries and complaints;
- Officers' professional advice, not influenced by political views or personal preferences;
- regular, up to date information on matters that can reasonably be considered appropriate and relevant to their needs, having regard to any individual responsibilities or positions that they hold;
- Officers to be aware of and sensitive to the public and political environment locally;
- respect, courtesy, integrity and appropriate confidentiality from Officers;

- training and development opportunities to help them carry out their role effectively;
- not to have personal issues raised with them by Officers outside the Council's agreed procedures;
- that Officers will not use their contact with Councillors to advance their personal interests or to influence decisions improperly;
- that Officers will at all times comply with the relevant code of conduct.

3.2 Officers can expect from Councillors;

- a working partnership;
- an understanding of, and support for respective roles, workloads and pressures;
- leadership and direction;
- respect, courtesy, integrity and appropriate confidentiality;
- not to be bullied or to be put under undue pressure;
- that Councillors will not use their position or relationship with Officers to advance their personal interests or those of others or to influence decisions improperly;
- that Councillors will at all times abide by the Nolan principles and with the Council's adopted Code of Conduct.

4. Political Groups

4.1 The operation of political groups is becoming more of a feature within parish/town councils but party politics have no place in community councils. Parish Councillors are there to serve their community as members of the community, and need to avoid being sidetracked by party political issues. Party politics within a parish council can pose particular difficulties in terms of the impartiality of the Clerk and other employees, and the relationship between Councillors and Officers and employees generally.

4.2 Party political groups have no power to require the Clerk or any other Officer or employee to attend group meetings or prepare written reports for them, and employees can legitimately refuse to do so. The Clerk and other Officers are responsible to the Council as a whole and cannot take action under instructions from any individual Councillor, even if he/she has been styled as 'Leader' of the Council.

4.3 Where a Council has adopted party political groupings, the Clerk is required to ensure that any reports or advice offered to a political group are statements of relevant facts, with an appraisal of options and do not deal with the political implications of the matter or options, or make any recommendations. It is not the Clerk's job to make recommendations to a political group.

4.4 If a report is prepared for one political group, the Clerk is required to advise all other political groups that the report has been prepared, or that advice has been given.

4.5 If the Clerk needs advice or guidance on matters relating to party groups or how to operate within a political environment, they can seek advice from the Society of Local Council Clerks.

5. If things go wrong – Procedure for Officers

5.1 From time to time the relationship between Councillors and the Clerk or other employees, may break down or become strained. Whilst it is always preferable to resolve matters informally, if appropriate through conciliation by an appropriate third party, the Council will maintain a formal grievance procedure.

5.2 City of Doncaster Council's Monitoring Officer may be able to offer a mediation/conciliation role or it may be necessary to seek independent advice, e.g. from the Society of Local Council Clerks, who may be able to provide an independent person. The Chairman of the Council will not attempt to deal with grievances or work related performance or line management issues on their own.

5.3 The law requires all employers to have disciplinary and grievance procedures. Operating the grievance procedure effectively enables individual employees to raise concerns, problems or complaints about their employment in an open and fair way.

5.4 If a Councillor is dissatisfied with the conduct, behaviour or performance of the Clerk or other employee, the matter must be raised with the Clerk in the first instance. If the matter cannot be resolved informally, it may be necessary to invoke the Council's disciplinary procedure.

Drafted: 14th November 2025

Adopted: 1st September 2026

Review Date: September 2028

GUIDANCE FOR THE EFFECTIVE MANAGEMENT OF RECORDING AT LOCAL COUNCIL AND PARISH MEETINGS

The right to record, film and to broadcast meetings of the council is established under the Openness of Local Government Regulations 2014. This is in addition to the rights of the press and public to attend such meetings.

Armthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making. For the purpose of this policy the term “record” means any form of audio, visual or electronic recording.

Those who attend a public meeting should expect to be filmed. This includes councillors, council officers and members of the public.

The rules that the council will apply are:

1. The council will display requirements as to filming, recording and broadcasting at its meeting venues and on its website and those undertaking these activities will be deemed to have accepted them whether they have read them or not.
2. A copy of these rules/guidance will be provided to members of the public in attendance at a meeting of the council. The Chairperson may also verbally remind the meeting and all present of the freedom to record but that these rules/guidance are in place to enable any type of recording to take place with minimal disruption to the council meeting.
3. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. The Clerk’s details are set out in the public notice and agenda of the meeting; (or in his/her absence, the contact will be either the Deputy Clerk or the Chairperson of the council. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording.
4. The person making the recording may move around, however in doing so he/she must ensure that there is minimal or no disruption to the proceedings of the meeting.
5. A person or persons recording meetings are reminded that the “Public Participation” period is not part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.
6. Where the press and public are excluded from a meeting or part of a meeting owing to the confidential nature of the business to be transacted, recording of that meeting or that part of the meeting will not be permitted.
7. The specific filming of children or young people under the age of 18 who are present cannot take place unless their parents/guardians have given their written consent. This provision also applies to vulnerable adults whereby the consent of a responsible adult is required, ie a medical professional, carer or legal guardian. Where the permission is given, filming of these people can take place.

8. The council requests that all recording is overt (ie clearly visible to anyone at the meeting),but cannot compel those who are recording to do so.
9. The use of digital and social media recording tools, for example Twitter, blogging or audio recording are allowed as long as this type of recording is carried out in a non-disruptive way and only to the extent that it does not interfere with the ability of any person present to follow the debate.
10. A person or persons making a recording has no right to interrupt a council meeting by asking questions or making comments for the purpose of the recording. The person recording has no right to ask councillors, officers or any members of the public who have been given permission to contribute orally to the meeting to repeat a statement for the purposes of the recording.
11. The Chairperson of the meeting has absolute discretion to stop or suspend recording if, in his/her reasonable opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules/guidance.
12. Persons who are recording are requested not to leave their equipment unattended where possible, and are responsible for their equipment at all times.
13. The recording and reporting on meetings of the council, is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act and the laws of libel and defamation. The council expects that the recording will not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or infringement of the council's meeting's values or in a way that ridicules or shows a lack of respect for those in the recording. The council would expect any recording in breach of these rules to be removed from public view. The council will have no liability for material published by any other person unless it is itself undertaking the publication through its offices.
14. For the benefit for those who wish to record - where the recording device being used involves equipment which is larger than a smart phone, tablet or compact camera or if the person recording has other special requirements he/she is requested to please contact the Clerk prior to the meeting so that reasonable arrangements can be made. The use of lighting for filming/flash photography will usually be allowed provided that it does not adversely impact on the ability of others present to view the meeting, or for reasons of health, whereby the council may require that such lighting is not used or is reduced to a level which does not adversely affect other people. The lighting should not cause any other form of disruption.
15. The council may itself photograph, film, record or broadcast meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies. Where a council proposes to record all of its own meetings it will be bound by this policy.
16. Where a council meeting proposes to record all of its own meetings, it will resolve how long such recordings will be kept and how members of the public may obtain copies. The council meeting will include the availability of such recordings within its Publication Scheme.
17. The council is not liable for the actions of any person making a recording at a council meeting which identifies a member of the public or for any publication of that recording.
18. The minutes of a council meeting remain the statutory and legally binding formal record of council decisions.

Dated: 14th November 2025

Adopted: 1st September 2026

Review Date: September 2029



WHATSAPP COMMUNICATIONS POLICY

1. Purpose

The purpose of this policy is to establish clear guidelines for the use of a Council WhatsApp group to facilitate efficient day-to-day administrative communication between councillors and council staff.

2. Scope

This policy applies to all councillors and council employees who are members of the Council's official WhatsApp group. Participation is voluntary; formal communications will continue through existing channels.

3. Permitted Use

- Meeting reminders
- Attendance confirmations
- Updates regarding Council-organised activities
- Urgent logistical information
- Notifications that do not require discussion or decision

4. Prohibited Use

The group must not be used to discuss agenda items, debate Council business, seek consensus, make decisions, or conduct committee business outside properly convened meetings.

5. Formal Communications

WhatsApp is not an official record of Council business. Formal communications shall continue via approved Council channels, normally email.

6. Freedom of Information

Messages relating to Council business may be subject to disclosure under the Freedom of Information Act 2000 and Environmental Information Regulations 2004.

7. Data Protection and Privacy

Members must secure their devices, protect personal data, and comply with UK GDPR and the Data Protection Act 2018.

8. Standards of Conduct

Members must communicate professionally and respectfully. The Council's Code of Conduct applies.

9. Administration

The Clerk or authorised officer will administer the group and may remove members for serious or persistent breaches.

10. Benefits

Quicker routine communication, improved coordination, reduced administrative burden and more efficient organisation.

11. Review

This policy will be reviewed periodically or when legislation changes.

Dated:	17 th July 2026
Adopted:	1 st September 2026
Review Date:	Annually



Outlook

Play park

From David Place

Date Thu 23/07/2026 15:28

To clerk@armthorpeparishcouncil.gov.uk <clerk@armthorpeparishcouncil.gov.uk>

Hi Sarah,

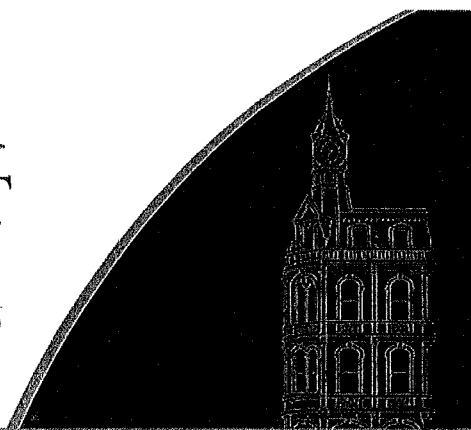
I have been wondering if the new play park to the rear of the community centre could be called The Kevin Kegan play park. I think it would be lovely to remember a local man who achieved so many accolades in his footballing career. Just a suggestion.
Thank you. Glenda Place.

Sent from the all-new AOL app for iOS

80
YEARS
1946 – 2026

DONCASTER CIVIC TRUST

*Conserving the past and
shaping the future since 1946*



PLEASE SAVE THE DATE

This year, Doncaster Civic Trust proudly celebrates
80 years of service to the people and City of Doncaster.

To mark this special milestone, we are delighted to be
holding an 80th Anniversary Exhibition at the
Danum Gallery, Library and Museum.

The exhibition will be officially opened on the morning of
26th September by John Goodall,
Architectural Editor of *Country Life*.

The opening ceremony will be by invitation only.
We are pleased to let you know that your formal invitation,
together with confirmed timings, will be sent in July.

In the meantime, please do make a note of the date in
your diary — we would be delighted if you are able
to join us.

Peter Walker
Secretary

Doncaster Civic Trust
Conserving the past and shaping the future since 1946

🌐 www.doncastercivictrust.org.uk

✉ mail@doncastercivictrust.org.uk

YLCA Resolutions invited for consideration at the YLCA Joint Annual Meeting

From YLCA Admin <admin@yorkshirelca.gov.uk>

Date Mon 17/08/2026 12:13

Good Morning Clerks,

RESOLUTIONS BY INDIVIDUAL MEMBER COUNCILS TO THE YLCA JOINT ANNUAL MEETING 2026

Member councils are now invited to submit resolutions for consideration of the YLCA Joint Annual Meeting 2026. Please read the criteria below and ensure that the resolution(s) submitted meet them.

1. The criteria are that the resolution must be generally relevant to all parish sector councils in Yorkshire or countrywide. The resolution should not be based in an individual association area, ie North, South or West Yorkshire.
2. A representative of the nominating council **must** be present to propose the resolution to the Joint Annual Meeting.

The timetable for the process is as follows:

3. Receipt of resolutions by **Friday 25 September 2026**.
4. Resolutions will be checked to ensure that they meet the criteria.
5. If necessary, resolutions will be returned to the nominating council for amendment. Resolutions needing further work are to be re-submitted to YLCA by **Friday 9 October 2026**.
6. Resolutions will be debated at the Joint Annual Meeting to be held on **Saturday, 7 November 2026 from 1.30pm**.

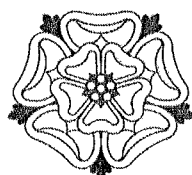
We hope that councils will seriously consider submitting a resolution for debate directly to YLCA for debate at the Joint Annual Meeting. If a resolution is adopted by the Joint Annual Meeting, it is usually sent to the National Association of Local Councils (NALC) for it to consider adoption (as this is NALC's policy) and pursued with the relevant government minister or department. Alternatively, the Associations may send details of the resolution directly to the Government or organisations concerned and will press for the resolution to be implemented.

Please send resolutions to: admin@yorkshirelca.gov.uk

If you have any queries on the process, please contact us at this e-mail address.

Kind Regards

Karen



YLCA
YORKSHIRE LOCAL
COUNCILS ASSOCIATIONS
CLOSEST TO THE PEOPLE

Karen Canadine
Local Councils Advisory and Training Officer
Yorkshire Local Councils Associations
Suite 8, Sibling Workspace
Station Road, Tadcaster, LS24 9JF

Tel: 01937 228602
<https://www.yorkshirelca.gov.uk>

****SAVE THE DATE****

**We've got an exciting day lined up for councillors and clerks at our next Talking
Tables Training Day which is to be held on
Wednesday 30 September 2026 at the Fairfield Manor Hotel, Shipton Road, Skelton,
YORK YO30 1XW
Full details are available on our website**

This transmission is confidential for the sole use of the addressee(s) or member council/parish meeting. If received in error please notify us immediately and delete it. Please note that this information/guidance is for the exclusive use of the council or parish meeting and is based on the enquiry/information supplied to YLCA.
