



# Armthorpe Parish Council

## MINUTES OF THE MEETING OF THE EVENTS SUB COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 21 JULY 2026

### PRESENT:

Chairperson: Councillor C Head.

Councillors: A Barrington, C Brodhurst Brown, L Monks, and C Parry.

Also present: Councillor C Marriott, Councillor N Pritchard, J Hemingfield: Armthorpe Rovers Junior Football Club, S Youngman: Clerk to the Council and D Youngman Events Assistant.

### 19 APOLOGIES

Apologies for absence were received from Councillors M Jackson and E North.

RESOLVED: To approve the reasons for absence.

### 20 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

### 21 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None declared.

### 22 MINUTES OF THE MEETING HELD ON 16 JUNE 2026

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

### 23 VILLAGE PARADE/GALA

Members provided the following updates:

- a. Councillor A Barrington advised that she had contacted MB Academy of Dance but had not yet received a response.

- b. Councillor A Barrington noted that Armthorpe Community Theatre had not yet had the opportunity to discuss the event. However, it is believed they would be keen to participate once further information is provided about how they could contribute.
- c. Councillor C Marriott reported that he had a meeting arranged with 1053 Armthorpe Squadron, Royal Air Force Air Cadets, later that evening and would discuss the event with the group leader.
- d. Councillor C Brodhurst Brown advised that Councillor T Needham is meeting with a member of Armthorpe Welfare Football Club later in the week to discuss the event.
- e. Councillor C Brodhurst Brown suggested creating a spreadsheet to record committee members' roles and track completed actions.
- f. Councillor C Marriott advised that Lifewise are interest in attending emergency vehicles.
- g. J Hemingfield advised that several of the younger football teams are keen to be involved in the event.
- h. The Clerk confirmed that a representative from Curly's Athletes has agreed to attend the September meeting to discuss working with the committee to manage the fun run element of the event. Councillor C Parry suggested also organising arranging a race for wheelchair users.

Members agreed the following actions to be completed before the next meeting:

- a. Councillor A Barrington agreed to contact Markham Main Colliery Brass Band about performing at the event.
- b. Councillor C Marriott agreed to speak with members of The Wheatsheaf Pub about providing an outdoor bar service.
- c. Councillor C Brodhurst Brown agreed to create a social media campaign to try and encourage community group involvement.

## 24 REVIEW OF EVENTS

- a. **Family Circus: 18<sup>th</sup> to 25<sup>th</sup> May:** The Clerk reported that attendance had been low and, as a result, the company would not be returning.
- b. **The Pride of Armthorpe: 12<sup>th</sup> June:** Members noted that the event had been positive and complimented the food. Cllr A. Barrington suggested starting the event later, from 7pm onwards.
- c. **Bridlington Coach Trip:** Members noted that the feedback from the event had been good.

25 UPCOMING EVENTS

- a. **Robinsons Fun Fair: 21<sup>st</sup> to 24<sup>th</sup> July:** The Clerk advised that the event had been cancelled due to the company experiencing a low turnout of customers in other areas.
- b. **Family Seaside Trip to Cleethorpes: 7<sup>th</sup> August:** The Clerk advised that only nine people had registered an interest in attending and suggested proceeding with the trip to avoid disappointing the families. The cost to hire a minibus is £425.00. Members were also asked to consider providing families with spending money for the trip.

RESOLVED: To approve the cost to hire a minibus bus and to provide each family with £50.00 cash to enjoy the day.

- c. **Miners Memorial: 6<sup>th</sup> September:** The Clerk advised that several attempts had been made to arrange a meeting with members of Armthorpe Elmfield Brass Band and Markham Main Colliery Brass Band to agree a way forward for performing together at the event. Unfortunately, only Markham Main had responded.

RESOLVED: That Markham Main Colliery Brass Band to perform at the event.

- d. **Children's Halloween Party: 30<sup>th</sup> October:** Councillor L Monks raised the matter of reviewing the age limit for children attending the event, due to behaviour issues in the lounge during the previous year's event.

e.

**RESOLVED:** To permit children of primary school age and younger to the event.

- f. **Firework Event: 4<sup>th</sup> November:** The Clerk advised that quotes are being sought for toilets and lighting. Councillor G Parry made a suggestion for an area to be boarded and sectioned off at the front of the viewing area for wheelchair users.

- g. **Remembrance: 8<sup>th</sup> November:** The Clerk advised that work is progressing on the road closure application and quotes are being sought for the provision of a sound system outside the church. The Clerk also advised the Armthorpe Elmfield Brass Band had not responded to emails in regard to meeting to discuss the event.

RESOLVED: For Markham Main Colliery Brass Band to perform at the service and for a bass drummer to be sought to lead the parade.

- h. **Children's Christmas Party: 4<sup>th</sup> December:** No updates.

- a. **Christmas market and Christmas light switch on: 21<sup>st</sup> November:** The Events Assistant advised that some stalls have already been booked for the event.

RESOLVED: Councillors C Marriott and N Pritchard agreed to assist with Santas Grotto.

- b. **Christmas Tea Events: 11<sup>th</sup> and 12<sup>th</sup> December:** A discussion took place about invited guests.

RESOLVED: To invite MP Sally Jameson, Baroness Winterton of Doncaster, Doncaster Civic Mayor, City of Doncaster Councillors for Armthorpe, and the newly appointed Vicar plus a guest.

## 26 EVENTS ASSISTANT UPDATE

The Events Assistant provided the following updates:

- a. **Quiz Night: 30<sup>th</sup> July 2026:** Members were informed that an opportunity has arisen for the event to be sponsored by a Hayes Travel Consultant who has offered a prize of a £50.00 voucher in return of promoting the company.

RESOLVED: To approve the sponsorship and to include a round of drinks with the prize for the winning team.

- b. **Cocktail Night 17<sup>th</sup> July 2026:** The Events Assistant reported a successful event with 22 people attending. A request was made for a Christmas cocktail evening to be arranged for 27<sup>th</sup> November 2026.

RESOLVED: To approve the date of the next event.

- c. **Armthorpe Village Show:** A suggestion was made to postpone the event until the following year, due to time constraints with getting interest from people to show produce.

RESOLVED: To organise a family event in late July/early August in 2027.

- d. **Provision of Buffets:** The Events Assistant advised that staff had recently provided tea dance members with a buffet after being let down by a local business that had offered a complimentary buffet. The buffet had been well received. A request was made to start providing buffets for small events (up to 40 attendees), consisting of sandwiches, cake and scones.

RESOLVED: To trial the provision of buffets for three months at a cost of £10.00 per head.

- e. **Tabletop Sale:** An update was provided on the reduced attendance and interest in the tabletop sale, and Council members were invited to put forward ideas to improve the event.

RESOLVED: To create a new social media post and re launch the event.

- f. **Car Boot Events:** Council members were asked to consider organising a regular car boot event on the land behind Armthorpe Community Centre. Council members suggested a fee of £10.00 per car and inviting food vendors to the events

RESOLVED: To look into organising the event at the next meeting.

27 NEXT MEETING DATE

RESOLVED: To meet on 15<sup>th</sup> September 2026 at 5.30pm

DRAFT



**Omni Eco Limited**

Unit 10  
Decoy Bank North  
Doncaster  
South Yorkshire  
DN4 5JR

Tel: +44-7850570917

Fax:

Email: accounts@omnieco.co.uk

**Quote - QU-0373**

**Date: 04/08/2026**

Company Reg: 16387412

VAT No: 493570658

**Armthorpe Parish Council**

Sarah  
Armthorpe Parish Council  
Welfare Park, Church St, Armthorpe,  
Doncaster  
GB  
DN3 3AG

**Site / Delivery Address**

Sarah  
Armthorpe Parish Council  
Armthorpe Parish Council  
Welfare Park, Church St, Armthorpe,  
Doncaster  
DN3 3AG

**Description:** To deliver 4 x solar lighting towers for hire on the day of the bonfire night event.

We have quoted for the delivery / collection same as last year.

The delivery will be made within normal working hours prior to the commencement of the event and the collection will be made as the event is closing.

| #                    | Product      | Description             | Qty | Unit Price | VAT(%) | Net Amount |
|----------------------|--------------|-------------------------|-----|------------|--------|------------|
| 1                    | Tower Lights | Solar Lighting Towers   | 4   | £160.00    | 20     | £640.00    |
| 2                    | Delivery     | In Hours Delivery       | 1   | £120.00    | 20     | £120.00    |
| 3                    | Collection   | Out of Hours Collection | 1   | £280.00    | 20     | £280.00    |
| Sub Total (exc. VAT) |              |                         |     |            |        | £1,040.00  |
| Discount Total       |              |                         |     |            |        | £0.00      |
| VAT                  |              |                         |     |            |        | £208.00    |
| Total (inc. VAT)     |              |                         |     |            |        | £1,248.00  |

## **Terms and Conditions of Quotation**

### **1. Validity**

This quotation is valid for 60 days from the date shown unless otherwise stated. After this period, prices and terms may be subject to review.

### **2. Working Hours**

Works to be carried out between the hours 0800 – 1600, Monday – Friday, unless otherwise agreed in writing.

### **3. Delay to Scheduled Work**

If scheduled work is delayed, postponed, or prevented from starting or continuing due to circumstances outside the control of Omni Eco Limited—including but not limited to site inaccessibility, incomplete preparatory works, health and safety issues, or failure by the Client to provide necessary information, approvals, or materials—Omni Eco Limited reserves the right to:

- Charge for any time, travel, or costs incurred as a result of the delay; and/or
- Reschedule the work to the next available date at Omni Eco Limited's discretion.

If the delay exceeds 14 days, Omni Eco Limited may issue an interim invoice for work completed or costs incurred to date.

### **4. Acceptance of Quotation**

By accepting this quotation, whether verbally, in writing, or by issuing a purchase order, the Client agrees to these Terms and Conditions. No variation to these terms will be valid unless agreed in writing by Omni Eco Limited..

### **5. Prices**

All prices are quoted are subject to VAT unless otherwise stated. Any additional costs arising from changes to the original specification requested by the Client will be charged accordingly.

### **6. Payment Terms**

Unless otherwise agreed in writing, payment is due by the due date shown on your invoice. Omni Eco Limited reserves the right to charge interest on overdue amounts at the rate set under the Late Payment of Commercial Debts (Interest) Act 1998, from the due date until payment is received in full.

### **7. Delivery / Completion**

Delivery or completion dates are estimates only and are not guaranteed. Omni Eco Limited will make every reasonable effort to meet agreed timescales but will not be liable for any loss or damage resulting from delay.

### **8. Ownership and Risk**

Ownership of goods or materials supplied remains with Omni Eco Limited until full payment has been received. Risk passes to the Client upon delivery.

### **9. Warranty and Liability**

Omni Eco Limited warrants that all goods and services will be supplied with reasonable skill and care. Liability for any claim, whether in contract, tort, or otherwise, shall not exceed the value of the goods or services supplied under this quotation. Omni Eco Limited shall not be liable for any indirect or consequential loss.

### **10. Cancellations**

Any cancellation must be made in writing.

Cancellation of works require a minimum of 48 hours notice, works cancelled within 48 hours will be charged at 50% of the work value.

### **11. Force Majeure**

Omni Eco Limited shall not be liable for any failure or delay in performing its obligations where such failure or delay results from circumstances beyond its reasonable control (including but not limited to strikes, fire, flood, or supply chain disruption).

### **12. Governing Law**

These Terms and Conditions shall be governed by and construed in accordance with the laws of England and Wales, and any disputes shall be subject to the exclusive jurisdiction of the English courts.



**From:** steph@moss carr.com <steph@moss carr.com>

**Sent:** Thursday, September 3, 2026 10:29 AM

**To:** bookings@armthorpeparishcouncil.gov.uk <bookings@armthorpeparishcouncil.gov.uk>

**Subject:** RE: Armthorpe Firework Event

Hi Daisy

It would be £140 plus VAT for two festival style units delivered.

It would be £120 plus VAT for an accessible toilet unit delivered.

Total cost - £260.00 plus VAT.

Kind regards,

Steph Gitsham  
Moss Carr Farm

Outlook

Fw: Armthorpe Remembrance Day

From bookings@armthorpeparishcouncil.gov.uk <bookings@armthorpeparishcouncil.gov.uk>  
Date: Fri 17/07/2026 13:57  
To: Sarah Youngman <clerk@armthorpeparishcouncil.gov.uk>

Regards, Daisy  
Events Assistant

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From: Graham Head  
Sent: Friday, July 17, 2026 10:56 AM  
To: bookings@armthorpeparishcouncil.gov.uk <bookings@armthorpeparishcouncil.gov.uk>  
Subject: Re: Armthorpe Remembrance Day

Hi Daisy,  
Yes I'm well thanks, I hope you are.  
The PA system for the 8th of November 2026 will be the same as last year, £390.00  
Including Vat.  
Regards  
Graham

On 15 July 2026, at 14:31, bookings@armthorpeparishcouncil.gov.uk wrote:

Hello Graham,

I hope you are well.

Could you please provide us with a quote for a PA System for the Remembrance Service held outside the Church on Sunday the 8<sup>th</sup> of November.

Regards, Daisy  
Events Assistant

Regards, Daisy  
Events Assistant



## QUOTE

Jaysters Catering Ltd  
No.12,Bawtry Business Park  
Station Road  
Bawtry  
Doncaster  
South Yorkshire  
DN10 6QD

Tel: +44 (0) 1302 714338  
Mob:+44 (0) 7736 270 935  
[www.jaysters.co.uk](http://www.jaysters.co.uk)

Customer:

Armthorpe Community Centre  
20 Church Street  
Armthorpe  
Doncaster  
DN3 3AG

| Description                                                 | Unit Price |
|-------------------------------------------------------------|------------|
| Provision of three course meals for<br>Christmas Tea events | £17.50     |
| Take Away Plated Salads, Cake & Trifle                      | £13.50     |

To pay by BACS:  
Sort Code: 60-02-50  
A/c No: 71600019



## IMPORTANT CHRISTMAS TEA NOTICE

To help us continue delivering a high-quality Christmas Tea event, a £3.00 registration fee will now be payable at the time of booking. Each ticket holder will be provided with a 3-course meal, entertainment, and entry into the Christmas prize draw, ensuring a full festive experience while helping the Parish Council maintain the standard of the event without increasing the Parish Precept. Once again one of the prize draw rewards will include a free place on the annual coach trip to Bridlington.

In previous years, we have experienced situations where residents booked a place but did not attend. Unfortunately, in these circumstances the meals still have to be paid for, and unused bookings place additional pressure on the event budget. It is hoped that the introduction of a nominal registration fee will help reduce the number of non-attendees.

Last year's Christmas Tea cost £6,314.54 for meals, decorations, raffle prizes, entertainment and coach hire fees. This figure does not include the staff time required to set up and clean the venue before and after the event.

The Parish Council hopes residents understand why this change has been introduced and thanks everyone for their continued support in keeping this much-loved community event sustainable



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**Agenda Item Proposal: Festive Community Mummers Play for December (Hygiene Bank Charity Initiative)D**

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**From** Helen Evans

**Date** Mon 17/08/2026 07:20

**To** bookings@armthorpeparishcouncil.gov.uk <bookings@armthorpeparishcouncil.gov.uk>

Dear Daisy,

I hope you are keeping well.

Ahead of joining the events subcommittee in September, I have a proposal for a new festive initiative for the village this December. I would love to bring back a traditional Yorkshire Mummers Play. It is a short, fun, 10-minute rhyming performance featuring classic stock characters. Because it requires zero stage scenery or tech, it is incredibly flexible. My vision is to have a small group of local volunteers perform it as a walkable "tour" across Armthorpe—stopping outside our small shopping arcades, inside the Community Centre lounge, and visiting our local social clubs and pubs (such as the Coronation Club, The Wheatsheaf, and the Horse & Groom). To ensure everything is fully compliant and transparent, I would love for this to be an official Parish Council festive event. This way, we could use official, sealed council collection buckets to raise money directly for The Hygiene Bank to support local families this winter. As I know how council procedures work, I wanted to share this with you now. Could you please kindly look into adding this proposal as a formal item on the agenda for September's meeting? This will give the committee a chance to discuss the logistics and licensing properly.

Thank you so much for your continued support, Daisy. Let me know what you think!

Warmest regards,

Helen Evans



Outlook

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## Country music /dolly hoedown

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From Natalie Ellender

Date Wed 26/08/2026 21:27

To clerk@armthorpeparishcouncil.gov.uk <clerk@armthorpeparishcouncil.gov.uk>

Good evening I have been given your details to enquire about a potential day/evening to honour the late dolly Parton.

As the parish council put a post on regarding her passing, then i got thinking 🤔🤔  
Country music is sweeping the globe, but what dolly parton did for every community everywhere, shaped the world.

The imagination books she started, was a fantastic, educational book for kids everywhere. She went to Rotherham hospital to give the first book out, how incredible?.

She wanted to make the world see, that if you love yourself, and did what you wanted to do, you could unintentionally make others do the same.

We are such a fabulous community I feel we should celebrate someone who changed the world, and have fun and make some money for charity at the same time.

I would like to host a country event within the community centre and get everyone involved.

I have all the credentials should you need to query my intentions. 😊

I have a personal licence, done loads for the village and beyond, I am a regional champion for sarcoma uk.

Ive hosted galas before and I think this could be fabulous for the village of armthorpe.

Phone number

Kind regards

Natalie ellender

Sent from Outlook for Android